

AGENDA  
ELK GROVE UNIFIED SCHOOL DISTRICT  
Regular Meeting of the Board of Education  
Board Room, Education Center  
9510 Elk Grove-Florin Road  
Elk Grove, CA 95624  
April 24, 2012  
Closed Session – 5:45 p.m.  
Regular Session – 7:00 p.m.

Item

Time -- Approximate

Public Comment on Items on Agenda or Not on the Agenda

**NOTICE**

Cards are available at the table just outside of the Board Room for anyone who wishes to address the Board. If you wish to address the Board, complete a card and hand it to a staff member at the table to the left as you enter the Board Room. Please be sure to complete the card indicating whether the matter you wish to address is on the agenda or not on the agenda. If the matter is on the agenda, we will assume you wish to speak when it comes time to address that item on the agenda and will hold your card until then. Presentations will be limited to a maximum of three (3) minutes, with a total of thirty (30) minutes designated for public comment on an item. Time limitations are at the discretion of the President of the Board of Trustees.

**CLOSED SESSION -- 5:45 p.m.**

1. Conference with Real Property Negotiators (Government Code Section 54956.8) 10 Minutes  
Property: APN 132-0270-081 (at Northwest corner of Denali Circle and Elston Circle)  
District negotiators: Steven M. Ladd, Superintendent; Robert Pierce, Associate Superintendent, Facilities and Planning, Elk Grove Unified School District (EGUSD); and Daniel Maruccia, Lozano Smith  
Negotiating Parties: EGUSD and Reynen & Bardis LP  
Under negotiation: Price and terms of payment
2. Conference with Real Property Negotiators (Government Code Section 54956.8) 10 Minutes  
Property: APN 066-0080-026 (at Northwest corner of Hanfield Drive and Diamond Ranch Drive)  
District negotiators: Steven M. Ladd, Superintendent and Robert Pierce, Associate Superintendent, Facilities and Planning, Elk Grove Unified School District (EGUSD)  
Negotiating Parties: EGUSD and Lennar Communities  
Under negotiation: Price and terms of payment
3. Conference with Real Property Negotiators (Government Code Section 54956.8) 10 Minutes  
Property: APN 132-0020-165 (at Northwest corner of Gilliam Drive And Dorcey Drive)  
District negotiators: Steven M. Ladd, Superintendent; Robert Pierce, Associate Superintendent, Facilities and Planning, Elk Grove Unified School District (EGUSD); and Daniel Maruccia, Lozano Smith  
Negotiating Parties: EGUSD and Elk Grove 10 LLC  
Under negotiation: Price and terms of payment

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April 24, 2012

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<u>Item</u>	<u>Time – Approximate</u>
CLOSED SESSION (Continued)	
4. Conference with Labor Negotiators Agency designated representatives: Glen De Graw, Richard Fagan, Steven M. Ladd, Karen Rezendes Employee Organizations: All Elk Grove Unified School District Bargaining Units	45 Minutes
REGULAR MEETING - 7:00 p.m.	
I. Pledge of Allegiance	5 Minutes
II. Presentations/Recognitions	
5. High School Student Representative Reports – Franklin and Pleasant Grove	10 Minutes
6. Recognition of Science Fair and Invention Convention Winners	10 Minutes
7. 2012 NorCal Science Olympiad Competition- Student and Teacher Coach Recognition	5 Minutes
8. Recognition of Western Festival Poster Contest Winners	5 Minutes
III. Budget Update	
9. Budget Update	10 Minutes
IV. Bargaining Units	
V. Reports	
10. Special Education Update	15 Minutes
11. Transitional Kindergarten Update	10 Minutes
VI. Student Expulsion Recommendations	
12. Requests for Student Expulsions	5 Minutes
13. Requests for Return from Student Expulsions	5 Minutes
VII. Board Member Reports	
VIII. Public Comment	

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<u>Item</u>	<u>Time -- Approximate</u>
IX. Public Hearing, Discussion and/or Action Items	
14. Elk Grove Unified School District's Three Year Technology Plan, 2012-2015	5 Minutes
15. Tentative Agreement Between Elk Grove Unified School District and Psychologists and Social Workers Association (PSWA)	5 Minutes
X. Discussion Items	
16. 2012-13 School Year Calendar	10 Minutes
XI. Action Items	
17. Recognition of May 8, 2012, as Day of the Teacher	5 Minutes
18. Classified Employee Week Resolution	5 Minutes
19. Asian Pacific American Heritage Month	5 Minutes
20. Disability Awareness Month Resolution	5 Minutes
21. Board Policy 6162.7, Use of Technology in Instruction - Second Reading and Adoption	10 Minutes 5 Minutes
XII. Consent Agenda – Action	5 Minutes
22. Approval of Minutes	
23. Personnel Actions	
24. Approval of Purchase Order History	
25. Approval of Warrant Register	
26. Disposal of Obsolete/Surplus Property	
27. 2011-12 Tax Revenue Anticipation Notes (TRANs) Issuance	
28. Financial Advisory Services Agreement	
29. Receipt of Bids and Award of Contract for Dairy Products, Bid #517011/12	
30. Receipt of Bids and Award of Contract for Fluorescent Bulbs and Electronic Ballasts for Maintenance and Operations, Bid #522-11/12	
31. Williams Act Quarterly Report Notification	
32. Head Start Quarterly Report Notification	
33. Contract Waiver for Hearing Services with Sacramento Hearing Services Center	
34. Running Paths 2 and Concrete Work at Various Sites, Award of Contract	
XIII. Action Items	
35. Discussion and Action on Items Removed From Consent Agenda	5 Minutes

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<u>Item</u>	<u>Time – Approximate</u>
XIV. Information Items	
36. Other Items from the Floor	5 Minutes
37. Items for Future Agendas	5 Minutes
XV. Adjournment	

**AMERICAN WITH DISABILITIES COMPLIANCE NOTICE**

In compliance with the Americans with Disabilities Act, those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Board Secretary, Arlene Hein, at (916) 686-7700.

Notification of at least 24 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodation, auxiliary aids or services.

**DOCUMENT AVAILABILITY**

Documents provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in District office located at 9510 Elk Grove-Florin Road, Elk Grove, CA during normal business hours.

# ELK GROVE UNIFIED SCHOOL DISTRICT

Agenda Item No. 6

## Board Agenda Item

Supplement No. \_\_\_\_\_

Meeting Date April 24, 2012

### Subject:

Department: Curriculum/Professional Learning

**EGUSD Science Fair and Invention Convention Winners**

### Action Requested:

The Board is asked to recognize the winners of the 2012 District Science Fair and Invention Convention.

### Discussion:

On Wednesday, March 28, 2012, schools submitted their winning entries from each grade level for the Elk Grove Unified School District's Science Fair. These entries were the result of individual site competitions held earlier in the year. Whole class, group, and individual projects were entered into the site competitions. Students also brought entries to the Invention Convention.

This year, 35 schools participated in the District Science Fair. *Thirty-one* elementary schools, *three* middle schools, and *one* high school competed. Over *158* entries were submitted.

The Board is asked to recognize the following first place Science Fair winners for each grade level:

Kindergarten	Mrs. Jimenez's Class	Elitha Donner Elementary School
First Grade	Hannah Gerrow	Elliot Ranch Elementary School
Second Grade	Ayva Loveridge	Florence Markofer Elementary School
Third Grade	Saskia Perks	Elliot Ranch Elementary School
Fourth Grade	Rohan Menon	Pleasant Grove Elementary School
Fifth Grade	Shelby Young	C.W. Dillard Elementary School
Sixth Grade	Morgana Gorre-Clancy	James McKee Elementary School
Seventh-Eighth Grade	Kiyomi Sun	Harriet Eddy Middle School
Ninth-Twelfth Grade	Pa Nhia Yang and Sze Long Kwok	Florin High School

Students who entered projects into the Invention Convention entered either the Prototype Division or the Possibilities Division. The Prototype Division required the student to provide a working model of their invention. The Possibilities Division required the student to provide a conceptual model or sketch of their invention.

The Board is asked to recognize the following first place winners of the Invention Convention:

#### Prototype Division

K-3	Caine Maduli	Florence Markofer Elementary School
4-6	Ashley and Carter Bieber	James McKee Elementary School

#### Possibilities Division

9-12	Benjamin Taylor	Franklin High School
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### Financial Summary:

Not applicable.

Prepared By: Ray Pietersen Division Approval: Mark Cerutti *MC hr me*

Prepared By: Anne Zeman, Ed.D. *JME for AZ* Superintendent's Approval: Steven M. Ladd, Ed.D. *SL*

ELK GROVE UNIFIED SCHOOL DISTRICT

Agenda Item No: 7

**Board Agenda Item**

Supplement No. \_\_\_\_\_

Meeting Date: May 8, 2012

**Subject:** 2012 NorCal Science Olympiad Competition –  
Student and Teacher Coach Recognition

**Department:** Secondary Education

**Action Requested:**

The Board of Education is asked to recognize and congratulate students from Sheldon High School for their participation in the 2012 NorCal Science Olympiad Competition.

**Discussion:**

**PLACEHOLDER**

Prepared By: Christina Penna

Division Approval:  Christina Penna

Prepared By: \_\_\_\_\_

Superintendent Approval: Steven M. Ladd, Ed.D.  


ELK GROVE UNIFIED SCHOOL DISTRICT

Board Agenda Item

Agenda Item No: 8

Supplement No. \_\_\_\_\_

Meeting Date 4-24-12

**Subject:** Recognition of Western Festival Poster  
Contest Winners

**Division:** Community

**Action Requested:** The Board is requested to recognize the winners of this year's Western Festival Poster Contest.

**Discussion:**

Elk Grove Western Festival Art Show Director Cheryl Griess would like to present awards to the following winners in the 2012 poster contest:

Vanessa Orejel, Elk Grove High School – First Place

Thao Nguyen, Elk Grove High School – Second Place

Ray Aguilar, Sheldon High School – Third Place

The first place poster will be used to help advertise this year's festival. It will also be the art show booklet cover for the Elk Grove Artists' High School Art Contest Show held during the festival in the Elk Grove Park Pavilion. All three poster winner's artwork will be displayed during this art show.

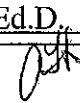
**Financial Summary:**

Prepared By: Arlene Hein

Division Approval: \_\_\_\_\_

Prepared By: \_\_\_\_\_

Superintendent Approval: Steven M. Ladd, Ed.D.



# ELK GROVE UNIFIED SCHOOL DISTRICT

Agenda Item No: 9

## Board Agenda Item

Supplement No. \_\_\_\_\_

Meeting Date: April 24, 2012

**Subject:**

BUDGET UPDATE

**Department:**

Budget

**Action Requested:**

The Board is asked to receive a budget update report.

**Discussion:**

The attached report outlines the current status of the 2012-13 Budget.

Attachment to follow.

**Financial Summary:**

Prepared By: Shannon Stenroos

Division Approval: \_\_\_\_\_

Rich Fagan

Prepared By: \_\_\_\_\_

Superintendent Approval: \_\_\_\_\_

Steven M. Ladd, Ed.D.



**Board Agenda Item**

Supplement No. \_\_\_\_\_

Meeting Date April 24, 2012**Subject:****Department:** Student Services

Special Education Update



**Action Requested:**

The Board of Education is requested to receive a presentation on the District's Special Education programs.

**Discussion:**

A Special Education update will be presented to the Board of Education to highlight accomplishments in 2011-2012. In addition, areas of focus will be shared which include:

- Five Year Growth Trends
- Educationally Related Mental Health Services
- Nonpublic School Enrollment
- Program Development
- Parent Leadership

**Financial Summary:**Prepared By: Bill Tollestrup Division Approval: Mark Cerutti 

Prepared By: \_\_\_\_\_

Superintendent Approval: Steven M. Ladd, Ed.D. 

# ELK GROVE UNIFIED SCHOOL DISTRICT

Agenda Item No: 11

## Board Agenda Item

Supplement No. \_\_\_\_\_

Meeting Date: April 24, 2012

**Subject:**

Division: PreK-6 Education

Transitional Kindergarten

**Action Requested:**

The Board of Education is requested to hear an update on the status of Transitional Kindergarten and the plans in place for eligible students in the Elk Grove Unified School District.

**Discussion:**

Since the passing of Senate Bill 1381 on September 30, 2010, the Elk Grove Unified School District began the work of creating the protocols and development of age appropriate curriculum for Transitional Kindergarten. Families also began contacting our school sites to inquire about and enroll in a Transitional Kindergarten Program.

We are currently awaiting a budget resolution. In the meantime, Elk Grove USD is continuing to enroll eligible students.

In the event that Transitional Kindergarten is not funded, we may follow our existing protocols for kindergarten enrollment and Early Entry.

- Kindergarten eligibility: A child must turn 5 years old on or before November 1, 2012 to enroll for the 2012-2013 school year.
- Early Entry: If requested by a parent or guardian, a child who turns 5 years old after November 1 but during the period of November 2 through February 1, may be admitted into kindergarten after his/her 5<sup>th</sup> birthday. A parent request for early admission must be made no earlier than sixty (60) days prior to the child's fifth birthday.
- Acceptance for Early Entry is based upon the following (BP 5111):
  - Assessment of child's maturity, physical, and social development by appropriate staff.
  - Test or assessment results.
  - Available space within the district.

**Financial Summary**

N/A

Prepared By: Donna Cherry 

Division Approval: \_\_\_\_\_

Prepared By: \_\_\_\_\_

Superintendent Approval: 

**Board Agenda Item**

Supplement No. \_\_\_\_\_

Meeting Date April 24, 2012**Subject:**Division: Technology Services

Elk Grove Unified School District's Three Year Technology Plan 2012 – 2015

**Action Requested:**

The Board of Education is asked to receive and approve the Technology Plan for 2012 through 2015.

**Discussion:**

Education Code Section 51871.5, enacted by Assembly Bill 598, (Chapter 830, Statutes of 1999), requires school districts to have a three- to five-year technology plan as a condition of receiving any technology grant administered by the California Department of Education after January 1, 2002.

Subsequent grants and the Erate program have required us to modify our plan every three years. Our current plan expires June 30, 2012. The Technology Plan is being reviewed by CTAP (California Technology Assistance Project) and the California Department of Education (CDE) and will be submitted for approval for Erate purposes. Erate is a Federal program that provides discounts on telecommunications services, Internet access, and internal connections for technology.

The Technology Plan incorporates the previously approved Technology Vision Plan and expands upon that plan in preparation for our Digital Education Initiative. The revised plan covers the years 2012 through 2015. It is written in a format that is required by CDE.

There were several individuals and groups who participated in the drafting of the plan as well as the public.

Funding for the plan will be considered through the annual budget development process and through gaining grants to cover the costs.

**Action Requested:**

Receive and approve the Technology Plan 2012-2015

**Financial Summary:**

Funding for the plan will be considered through the annual budget development process and through gaining grants to cover the costs.

Prepared By: \_\_\_\_\_

Division Approval: Greg LindnerPrepared By: Greg LindnerSuperintendent Approval:  \_\_\_\_\_

Elk Grove Unified School District's Three Year Technology Plan 2012-2015

The plan was included in the April 10, 2012, Board Meeting Agenda; it has not been changed.

Following is a link to an electronic copy of the Technology Plan:

Main page:

[http://www.egusd.net/discover\\_EGUSD/Departments/ts.cfm](http://www.egusd.net/discover_EGUSD/Departments/ts.cfm)

Actual pdf of plan:

[http://www.egusd.net/discover\\_EGUSD/Departments/pdfs/2012-2015-EGUSDTechnologyPlan.pdf](http://www.egusd.net/discover_EGUSD/Departments/pdfs/2012-2015-EGUSDTechnologyPlan.pdf)

**Board Agenda Item**

Supplement No. \_\_\_\_\_

Meeting Date April 24, 2012**Subject:****Department:** Human Resources


Tentative Agreement Between Elk Grove Unified School District and Psychologists' Social Workers' Association (PSWA)

**Action Requested:**

If the Tentative Agreement between the Elk Grove Unified School District (EGUSD) and the Psychologists' Social Workers' Association (PSWA) is ratified by PSWA, the Board of Education of EGUSD will be asked to conduct a Public Hearing to present the Tentative Agreement reached through negotiations April 9, 2012. Should there be an affirmative action by PSWA, the EGUSD Board President should announce and open the public hearing with a request for anyone who wishes to speak to the proposal to please come forward. After listening to any speakers, the Board President should close the public hearing. After closing the public hearing, the Board should be asked to take action to approve the Tentative Agreement.

**Discussion:**

If the Tentative Agreement is ratified by a vote of the PSWA members, the EGUSD Board will be asked to approve the attached Tentative Agreement. In addition, Education Code Section 3540.2 stipulates a fiscal review by the Sacramento County Office of Education (SCOE) of negotiated agreements to determine the financial impact of the agreement on the District budget. Therefore, the AB 1200 report which provides the financial analysis of the Tentative Agreement is attached and was submitted to SCOE for their review.

**Financial Summary:**Prepared By: \_\_\_\_\_ Department Approval: Glen De Graw Prepared By: \_\_\_\_\_ Superintendent Approval: Steven M. Ladd, Ed.D. 

Proposed  
Tentative Agreement  
Between  
Elk Grove Unified School District  
And  
Psychologists' and Social Workers' Association  
April 9, 2012

This Tentative Agreement is between Elk Grove Unified School District (District) and the Psychologists' and Social Workers' Association (PSWA). Except as provided below in this agreement, the parties agree that this agreement resolves negotiations for the 2011-2012 and 2012-2013 school year. The District and PSWA agree to the following:

**1. Health and Welfare Benefits**

a. Effective July 1, 2012, revise the collective bargaining with the following provisions:

The District's maximum contribution toward medical benefit premium costs shall be 80% of the premium cost for the low cost medical plan offered by the District. Each Bargaining Unit Member's contribution toward medical benefit premium costs shall be 20% of the premium cost for the low cost plan medical plan offered by the District. Unit members shall be responsible for the buy up costs related to selecting a medical plan other than the low cost plan.

**Example based upon 2012-2013 Kaiser low cost plan:**

	<i>2012-2013 Kaiser Premiums Low Cost Plan Monthly</i>	<i>District Contribution 80% Monthly</i>	<i>Employee Contribution 20% Monthly</i>	<i>Employee Wellness Rebate Compensation Annual</i>
<i>Single Subscriber</i>	<i>\$ 492.33</i>	<i>\$ 393.86</i>	<i>\$ 98.47</i>	<i>\$ 295.44</i>
<i>2 Party Subscriber</i>	<i>\$ 984.66</i>	<i>\$ 787.73</i>	<i>\$196.93</i>	<i>\$ 590.76</i>
<i>Family</i>	<i>\$1,393.29</i>	<i>\$1,114.63</i>	<i>\$278.66</i>	<i>\$836.04</i>

b. Wellness Rebate Compensation

Each unit member who submits to the District an approved Wellness certification that verifies that the unit member has satisfied all of the Wellness requirements referenced section 1(c) below, each year shall receive a Wellness Rebate equal to five percent (5%) of the total premium cost of the Low Cost plan based upon the subscriber level selected for the year.

Unit members who submit their approved Wellness certification to the District by November 1<sup>st</sup> shall receive their annual Employee Wellness Rebate compensation by January 10<sup>th</sup>. Unit members who submit their approved Wellness certification by May 15<sup>th</sup> shall receive their annual Employee Wellness Rebate compensation by July 10<sup>th</sup>. The Wellness Requirement verification process will be developed by the District.

For example, for the 2012-2013 school year, based upon the Kaiser Low Cost plan for both Kaiser and Health Net participants, the annual Wellness Rebate Compensation for a single subscriber would be \$295.44, for a two party subscriber would be \$590.76, and for a family subscriber would be \$836.04.

The value of the five percent (5%) Wellness Rebate Compensation will change each year depending upon the total premium cost of the low cost medical plan provided by the District.

c. Wellness Rebate Compensation Requirements

The District shall develop a list of the annual physical examination and Wellness assessment requirements necessary to receive the annual Wellness Rebate compensation. The physical examination and wellness assessments may include an annual physical examination, completion of an online Health Risk Assessment, a Comprehensive Metabolic Panel (CMP), a body mass index (BMI) test and/or other age appropriate screenings.

d. Co pays

The Kaiser and Health Net medical plans shall be changed to the \$30 co pay plans quoted by Kaiser and Health Net for the 2012-2013 school year. Except for this co pay change, changes required by law, and all of the terms included in this agreement, all current medical benefit agreements between the District and PSWA regarding Health and Welfare plan design changes and the Health Net Premier Care plan continue as part of this agreement.

e. Health Benefit Committee

The District and PSWA are committed to explore a new Health and Welfare Benefits Committee model. Accordingly, a committee shall be established to explore alternative health benefit committee models. This committee shall invite all represented and unrepresented groups to participate in the exploration of alternative health benefit committee models.

## 2. **Lottery System Check**

The August 2012 Lottery System Check shall be suspended in 2012, unless otherwise negotiated.

### 3. 2013-2014 Negotiations

PSWA and the District agree to commence negotiations by November 2012 for the 2013-2014 school year.

Psychologists' and Social Workers' Association

Paul Furb  
Susan Gell  
Mike Brady

Dated: April 9, 2012

Autonne N. L.  
Christina Smith

Elk Grove Unified School District

Glen De Gray  
Monty Smith  
Cheryl Stearns

Dated: April 9, 2012

Rashed Fay



✓

✓

**Kaiser**

Single  
2 Party  
Family

MONTHLY				
Total	Employee	Employee	Employee	
Premium	20%	15%	District 80%	District 85%
\$ 492.33	\$ 98.47	\$ 73.85	\$ 393.86	\$ 418.48
\$ 984.66	\$ 196.93	\$ 147.70	\$ 787.73	\$ 836.96
\$ 1,393.29	\$ 278.66	\$ 208.99	\$ 1,114.63	\$ 1,184.30

Single  
2 Party  
Family

\$ 24.62  
\$ 49.23  
\$ 69.67

3 Rates

ANNUAL				
Total	Employee	Employee	Employee	
Premium	20%	15%	District 80%	District 85%
\$ 5,907.96	\$ 1,181.64	\$ 886.20	\$ 4,726.32	\$ 5,021.76
\$ 11,815.92	\$ 2,363.16	\$ 1,772.40	\$ 9,452.76	\$ 10,043.52
\$ 16,719.48	\$ 3,343.92	\$ 2,507.88	\$ 13,375.56	\$ 14,211.60

\$ 295.44  
\$ 590.76  
\$ 836.04

**Health Net**

Single  
2 Party  
Family

MONTHLY				
Total	Employee	Employee	Employee	
Premium	20%	15%	District 80%	District 85%
\$ 534.58	\$ 140.72	\$ 116.10	\$ 393.86	\$ 418.48
\$ 1,069.15	\$ 281.42	\$ 232.19	\$ 787.73	\$ 836.96
\$ 1,512.84	\$ 398.21	\$ 328.54	\$ 1,114.63	\$ 1,184.30

Single  
2 Party  
Family

\$ 42.25  
\$ 84.49  
\$ 119.55

HEALTH  
NET GROUP

ANNUAL				
Total	Employee	Employee	Employee	
Premium	20%	15%	District 80%	District 85%
\$ 6,414.96	\$ 1,688.64	\$ 1,393.20	\$ 4,726.32	\$ 5,021.76
\$ 12,829.80	\$ 3,377.04	\$ 2,786.28	\$ 9,452.76	\$ 10,043.52
\$ 18,154.08	\$ 4,778.52	\$ 3,942.48	\$ 13,375.56	\$ 14,211.60

\$ 507.00  
\$ 1,013.88  
\$ 1,434.60

**ELK GROVE UNIFIED SCHOOL DISTRICT**  
**Public Disclosure of Collective Bargaining Agreement**  
**April 24, 2012**

A one year tentative agreement covering 2012-13 has been reached between Elk Grove Unified School District and

**Psychologists' and Social Workers' Association**

In accordance with AB 1200 and Section 3547.5 of the Government Code an analysis of the financial impact of the agreement has been prepared and is available for inspection by contacting the Budget Department or the Sacramento County Office of Education.

Pending member ratification, the agreement is tentatively scheduled to be presented to the Elk Grove Unified School District Board of Education for approval on April 24, 2012.

Shannon Stenroos, Manager  
Budget Department

# SACRAMENTO COUNTY OFFICE OF EDUCATION

## PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT

In Accordance with AB 1200 (Chapter 1213/1991), GC 3547.5, and CCR, Title V, Section 15449

Name of School District:	Elk Grove Unified School District
Name of Bargaining Unit:	Psychologists' and social Workers' Association
Certificated, Classified, Other:	Certificated - non-management

The proposed agreement covers the period beginning: July 1, 2012 and ending: June 30, 2013  
(date) (date)

The Governing Board will act upon the agreement on: April 24, 2012  
(date)

Note: This form, along with a copy of the proposed agreement, must be submitted to the County Office at least ten (10) working days prior to the date the Governing Board will take action.

### A. Proposed Change in Compensation

Compensation		Fiscal Impact of Proposed Agreement			
		Annual			
		Cost Prior to	Year 1	Year 2	Year 3
		Proposed Agreement	Increase (Decrease)	Increase (Decrease)	Increase (Decrease)
		FY 2011/12	FY 2012/13	FY 2013/14	FY 2014/15
1	Salary Schedule (This is to include Step and Columns, which is also reported separately in Item 6)	\$4,112,090	\$0	\$0	\$0
			0	0	0
2	Other Compensation Stipends, Bonuses, Longevity, Overtime, Differential, Callback or Standby Pay, etc.	\$0	\$0	\$0	\$0
	Description of other compensation: Lottery Stipend				
3	Statutory Benefits - STRS, PERS, FICA, WE, UI, Medicare, etc.	\$547,319	\$0	\$0	\$0
			0	0	0
4	Health/Welfare Plans	\$759,303	-\$90,942	\$66,836	\$73,520
5	Total Compensation - Add Items 1 through 4 to equal 5	\$5,418,712	-\$90,942	\$66,836	\$73,520
			-0.016782955	0.012544836	0.013628428
6	Step and Column - Due to movement plus any changes due to settlement. This is a subset of Item No. 1	\$8,224	\$0	\$0	\$0
7	Total Number of Represented Employees (Use FTEs if appropriate)	58.1994	58.1994	58.1994	58.1994
8	Total Compensation <u>Average</u> Cost per Employee	\$93,106	-\$1,563	\$1,148	\$1,263

- 9 . What was the negotiated percentage increase approved? For example, if the increase in "Year 1" was for less than a full year, what is the annualized percentage of that increase for "Year 1"?

N/A

- 10 . Were any additional steps, columns, or range added to the schedule? (If yes, please explain.)

No

- 11 . Please include comments and explanations as necessary. (If more room is necessary, please attach an additional sheet.)

N/A

- 12 . Does this bargaining unit have a negotiated cap for Health & Welfare      Yes ☒ No ☐

If yes, please describe the cap amount.

The District's maximum contribution toward medical benefit premium costs shall be 80% of the premium cost for the low cost medical plan offered by the District. Each Bargaining Unit member's contribution toward medical benefit premium costs shall be at 20% of the premium cost from the low cost plan medical plan offered by the district. Unit members shall be responsible for the buy up costs related to selecting a medical plan other than the low cost plan.

- B. Proposed Negotiated Changes in Non-compensation Items (i.e., class size adjustments, staff development days, teacher prep time, classified staffing rations, etc.)

N/A

- C. What are the specific impacts (positive or negative) on instructional and support programs accommodate the settlement? Include the impact of changes such as staff reductions or increases, program reductions or increases, elimination or expansion of other services or programs (i.e., counselors, librarians, custodial staff, etc.)

N/A

**D. What contingency language is included in the proposed agreement (e.g., reopeners, etc.)?**

PSWA and the District agree to commence negotiations by November, 2012 for the 2013-14 school year.

**E. Will this agreement create, or decrease deficit financing in the current or subsequent year(s)?**

**"Deficit Financing" is defined to exist when a fund's expenditures and other financing uses exceed its revenue and other financing sources in a given year. If yes, explain the amounts and justification for doing so.**

This agreement will decrease deficit financing in 2012-13.

**F. Identify other major provisions that do not directly affect the district's costs, such as binding arbitrations, grievance procedures, etc.**

N/A

**G. Source of Funding for Proposed Agreement**

**1. Current Year**

N/A

**2. If this is a single year agreement, how will the ongoing cost of the proposed agreement be funded in subsequent years (i.e., what will all the district to afford this contract)?**

N/A

**3. If this is a multiyear agreement, what is the source of funding, including assumptions used, to fund these obligations in subsequent years? (Remember to include compounding effects in meeting obligations.)**

N/A

## H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

### Unrestricted General Fund PSWA

Enter Bargaining Unit:

	Column 1	Column 2	Column 3	Column 4
	Latest Board - Approved Budget Before Settlement (As of 1/31/12)	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
<b>REVENUES</b>				
Revenue Limit Sources (8010-8099)	\$314,790,272			\$314,790,272
Remaining Revenues (8100-8799)	\$54,760,230			\$54,760,230
<b>TOTAL REVENUES</b>	\$369,550,502	\$0	\$0	\$369,550,502
<b>EXPENDITURES</b>				
Certificated Salaries (1000-1999)	\$178,246,472			\$178,246,472
Classified Salaries (2000-2999)	\$30,932,657			\$30,932,657
Employee Benefits (3000-3999)	\$80,922,157			\$80,922,157
Books and Supplies (4000-4999)	\$6,097,427			\$6,097,427
Services, Other Operating Expenses (5000-5999)	\$16,817,555			\$16,817,555
Capital Outlay (6000-6999)	\$51,693			\$51,693
Other Outgo (7100-7299) (7400-7499)	\$0			\$0
Direct Support/Indirect Cost (7300-7399)	-\$6,755,027			-\$6,755,027
Other Adjustments				\$0
<b>TOTAL EXPENDITURES</b>	\$306,312,934	\$0	\$0	\$306,312,934
<b>OPERATING SURPLUS (DEFICIT)</b>	\$63,237,568	\$0	\$0	\$63,237,568
<b>TRANSFERS IN &amp; OTHER SOURCES (8910-8979)</b>				\$0
<b>TRANSFERS OUT &amp; OTHER USES (7610-7699)</b>	-\$1,752,828			-\$1,752,828
<b>CONTRIBUTIONS (8980-8999)</b>	-\$42,815,270			-\$42,815,270
<b>CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE</b>	\$18,669,470	\$0	\$0	\$18,669,470
<b>BEGINNING BALANCE</b>	\$46,812,372			\$46,812,372
Prior-Year Adjustments/Restatements (9793/9795)				\$0
<b>CURRENT-YEAR ENDING BALANCE</b>	\$65,481,842	\$0	\$0	\$65,481,842
<b>COMPONENTS OF ENDING BALANCE:</b>				
Reserved Amounts (9711-9740)	\$295,346			\$295,346
Reserved for Economic Uncertainties (9789)	\$9,500,000			\$9,500,000
Designated Amounts (9780)	\$55,686,496			\$55,686,496
Unappropriated Amounts (9790)	\$0	\$0	\$0	\$0

\* Please see question on page 7.

## H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Enter Bargaining Unit:

Restricted General Fund  
PSWA

	Column 1	Column 2	Column 3	Column 4
	Latest Board - Approved Budget Before Settlement (As of 1/31/12)	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
<b>REVENUES</b>				
Revenue Limit Sources (8010-8099)	\$7,083,452			\$7,083,452
Remaining Revenues (8100-8799)	\$108,527,260			\$108,527,260
<b>TOTAL REVENUES</b>	<b>\$115,610,712</b>	<b>\$0</b>	<b>\$0</b>	<b>\$115,610,712</b>
<b>EXPENDITURES</b>				
Certificated Salaries (1000-1999)	\$44,191,281			\$44,191,281
Classified Salaries (2000-2999)	\$25,501,695			\$25,501,695
Employee Benefits (3000-3999)	\$32,175,792			\$32,175,792
Books and Supplies (4000-4999)	\$23,876,386			\$23,876,386
Services, Other Operating Expenses (5000-5999)	\$30,155,113			\$30,155,113
Capital Outlay (6000-6999)	\$567,902			\$567,902
Other Outgo (7100-7299) (7400-7499)	\$1,786,984			\$1,786,984
Direct Support/Indirect Cost (7300-7399)	\$5,380,902			\$5,380,902
Other Adjustments				\$0
<b>TOTAL EXPENDITURES</b>	<b>\$163,636,055</b>	<b>\$0</b>	<b>\$0</b>	<b>\$163,636,055</b>
<b>OPERATING SURPLUS (DEFICIT)</b>	<b>-\$48,025,343</b>	<b>\$0</b>	<b>\$0</b>	<b>-\$48,025,343</b>
<b>TRANSFERS IN &amp; OTHER SOURCES (8910-8979)</b>	<b>\$733,863</b>			<b>\$733,863</b>
<b>TRANSFERS OUT &amp; OTHER USES (7610-7699)</b>	<b>-\$4,159</b>			<b>-\$4,159</b>
<b>CONTRIBUTIONS (8980-8999)</b>	<b>\$42,815,270</b>			<b>\$42,815,270</b>
<b>CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE</b>	<b>-\$4,480,369</b>	<b>\$0</b>	<b>\$0</b>	<b>-\$4,480,369</b>
<b>BEGINNING BALANCE</b>	<b>\$18,627,544</b>			<b>\$18,627,544</b>
Prior-Year Adjustments/Restatements (9793/9795)				\$0
<b>CURRENT-YEAR ENDING BALANCE</b>	<b>\$14,147,175</b>	<b>\$0</b>	<b>\$0</b>	<b>\$14,147,175</b>
<b>COMPONENTS OF ENDING BALANCE:</b>				
Reserved Amounts (9711-9740)	\$14,147,175			\$14,147,175
Reserved for Economic Uncertainties (9789)				\$0
Designated Amounts (9780)				\$0
Unappropriated Amounts (9790)	\$0	\$0	\$0	\$0

\* Please see question on page 7.

## H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Enter Bargaining Unit:

Combined General Fund  
PSWA

	Column 1	Column 2	Column 3	Column 4
	Latest Board - Approved Budget Before Settlement (As of 1/31/12)	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
<b>REVENUES</b>				
Revenue Limit Sources (8010-8099)	\$321,873,724	\$0	\$0	\$321,873,724
Remaining Revenues (8100-8799)	\$163,287,490	\$0	\$0	\$163,287,490
<b>TOTAL REVENUES</b>	<b>\$485,161,214</b>	<b>\$0</b>	<b>\$0</b>	<b>\$485,161,214</b>
<b>EXPENDITURES</b>				
Certificated Salaries (1000-1999)	\$222,437,753	\$0	\$0	\$222,437,753
Classified Salaries (2000-2999)	\$56,434,352	\$0	\$0	\$56,434,352
Employee Benefits (3000-3999)	\$113,097,949	\$0	\$0	\$113,097,949
Books and Supplies (4000-4999)	\$29,973,813	\$0	\$0	\$29,973,813
Services, Other Operating Expenses (5000-5999)	\$46,972,668	\$0	\$0	\$46,972,668
Capital Outlay (6000-6999)	\$619,595	\$0	\$0	\$619,595
Other Outgo (7100-7299) (7400-7499)	\$1,786,984	\$0	\$0	\$1,786,984
Direct Support/Indirect Cost (7300-7399)	-\$1,374,125	\$0	\$0	-\$1,374,125
Other Adjustments	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$469,948,989</b>	<b>\$0</b>	<b>\$0</b>	<b>\$469,948,989</b>
<b>OPERATING SURPLUS (DEFICIT)</b>	<b>\$15,212,225</b>	<b>\$0</b>	<b>\$0</b>	<b>\$15,212,225</b>
<b>TRANSFERS IN &amp; OTHER SOURCES (8910-8979)</b>	<b>\$733,863</b>	<b>\$0</b>	<b>\$0</b>	<b>\$733,863</b>
<b>TRANSFERS OUT &amp; OTHER USES (7610-7699)</b>	<b>-\$1,756,987</b>	<b>\$0</b>	<b>\$0</b>	<b>-\$1,756,987</b>
<b>CONTRIBUTIONS (8980-8999)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE</b>	<b>\$14,189,101</b>	<b>\$0</b>	<b>\$0</b>	<b>\$14,189,101</b>
<b>BEGINNING BALANCE</b>	<b>\$65,439,916</b>			<b>\$65,439,916</b>
Prior-Year Adjustments/Restatements (9793/9795)	\$0			\$0
<b>CURRENT-YEAR ENDING BALANCE</b>	<b>\$79,629,017</b>	<b>\$0</b>	<b>\$0</b>	<b>\$79,629,017</b>
<b>COMPONENTS OF ENDING BALANCE:</b>				
Reserved Amounts (9711-9740)	\$14,442,521	\$0	\$0	\$14,442,521
Reserved for Economic Uncertainties (9789)	\$9,500,000	\$0	\$0	\$9,500,000
Designated Amounts (9780)	\$55,686,496	\$0	\$0	\$55,686,496
Unappropriated Amounts - Unrestricted (9790)	\$0	\$0	\$0	\$0



**H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET**

Enter Fund: **FUND 12 - CHILD DEVELOPMENT**  
Enter Bargaining Unit: **PSWA**

	Column 1	Column 2	Column 3	Column 4
	Latest Board - Approved Budget Before Settlement (As of 1/31/12)	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
<b>REVENUES</b>				
Revenue Limit Sources (8010-8099)	\$0	\$0	\$0	\$0
Remaining Revenues (8100-8799)	\$5,363,552	\$0	\$0	\$5,363,552
<b>TOTAL REVENUES</b>	\$5,363,552	\$0	\$0	\$5,363,552
<b>EXPENDITURES</b>				
Certificated Salaries (1000-1999)	\$1,664,024		\$0	\$1,664,024
Classified Salaries (2000-2999)	\$924,268	\$0	\$0	\$924,268
Employee Benefits (3000-3999)	\$1,270,715	\$0	\$0	\$1,270,715
Books and Supplies (4000-4999)	\$280,381	\$0	\$0	\$280,381
Services, Other Operating Expenses (5000-5999)	\$1,067,061	\$0	\$0	\$1,067,061
Capital Outlay (6000-6999)	\$0	\$0	\$0	\$0
Other Outgo (7100-7299) (7400-7499)	\$0	\$0	\$0	\$0
Direct Support/Indirect Cost (7300-7399)	\$237,480	\$0	\$0	\$237,480
Other Adjustments	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	\$5,443,929	\$0	\$0	\$5,443,929
<b>OPERATING SURPLUS (DEFICIT)</b>	-\$80,377	\$0	\$0	-\$80,377
<b>TRANSFERS IN &amp; OTHER SOURCES (8910-8979)</b>	\$80,377	\$0	\$0	\$80,377
<b>TRANSFERS OUT &amp; OTHER USES (7610-7699)</b>	\$0	\$0	\$0	\$0
<b>CONTRIBUTIONS (8980-8999)</b>	\$0	\$0	\$0	\$0
<b>CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE</b>	\$0	\$0	\$0	\$0
<b>BEGINNING BALANCE</b>	\$76,245			\$76,245
Prior-Year Adjustments/Restatements (9793/9795)	\$0			\$0
<b>CURRENT-YEAR ENDING BALANCE</b>	\$76,245	\$0	\$0	\$76,245
<b>COMPONENTS OF ENDING BALANCE:</b>				
Reserved Amounts (9711-9740)	\$74,727	\$0	\$0	\$74,727
Reserved for Economic Uncertainties (9770)		\$0	\$0	\$0
Board Designated Amounts (9775-9780)	\$1,518	\$0	\$0	\$1,518
Unappropriated Amounts (9790)	\$0	\$0	\$0	\$0

\* Please see question on page 7.

**I. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS**

Enter Bargaining Unit:		Combined General Fund PSWA		
	2011-12	2012-13	2013-14	
	Total Current Budget After Settlement	First Subsequent Year After Settlement	Second Subsequent Year After Settlement	
REVENUES				
Revenue Limit Sources (8010-8099)	\$321,873,724	\$302,949,824	\$300,149,399	
Remaining Revenues (8100-8799)	\$163,287,490	\$145,347,414	\$141,963,262	
TOTAL REVENUES	\$485,161,214	\$448,297,238	\$442,112,661	
EXPENDITURES				
Certificated Salaries (1000-1999)	\$222,437,753	\$228,517,828	\$219,177,205	
Classified Salaries (2000-2999)	\$56,434,352	\$57,778,189	\$58,190,027	
Employee Benefits (3000-3999)	\$113,097,949	\$107,652,900	\$107,730,061	
Books and Supplies (4000-4999)	\$29,973,813	\$27,521,346	\$26,704,535	
Services, Other Operating Expenses (5000-5999)	\$46,972,668	\$48,015,148	\$47,089,370	
Capital Outlay (6000-6999)	\$619,595	\$580,431	\$580,431	
Other Outgo (7100-7299) (7400-7499)	\$1,786,984	\$1,744,689	\$1,744,689	
Direct Support/Indirect Cost (7300-7399)	-\$1,374,125	-\$1,374,125	-\$1,374,125	
Other Adjustments	\$0	\$0	\$0	
TOTAL EXPENDITURES	\$469,948,989	\$470,436,406	\$459,842,193	
OPERATING SURPLUS (DEFICIT)	\$15,212,225	-\$22,139,168	-\$17,729,532	
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$733,863	\$0	\$0	
TRANSFERS OUT & OTHER USES (7610-7699)	-\$1,756,987	-\$1,752,828	-\$1,252,828	
CONTRIBUTIONS (8980-8999)	\$0	\$733,862	\$733,862	
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$14,189,101	-\$23,158,134	-\$18,248,498	
BEGINNING BALANCE	\$65,439,916	\$79,629,017	\$56,470,883	
CURRENT-YEAR ENDING BALANCE	\$79,629,017	\$56,470,883	\$38,222,385	
COMPONENTS OF ENDING BALANCE:				
Reserved Amounts (9711-9740)	\$14,442,521	\$14,740,180	\$19,317,389	
Reserved for Economic Uncertainties - Unrestricted (9789)	\$9,500,000	\$10,000,000	\$10,000,000	
Reserved for Economic Uncertainties - Restricted (9770)				
Board Designated Amounts (9780)	\$55,686,496	\$31,730,703	\$8,904,996	
Unappropriated Amounts - Unrestricted (9790)	\$0	\$0	\$0	
Unappropriated Amounts - Restricted (9790)	\$0	\$0	\$0	

**J. IMPACT OF PROPOSED AGREEMENT ON UNRESTRICTED RESERVES****1. State Reserve Standard**

		2011-12	2012-13	2013-14
a.	Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	\$471,705,976	\$471,455,372	\$460,361,159
b.	State Standard Minimum Reserve Percentage for this District <u>2%</u> enter percentage:	2%	2%	2%
c.	State Standard Minimum Reserve Amount for this District (For districts with less than 1,001 ADA, this is the greater of Line a, times Line b, OR \$50,000	\$9,434,120	\$9,429,107	\$9,207,223

**2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)**

a.	General Fund Budgeted Unrestricted Designated for Economic Uncertainties (9789)	\$9,500,000	\$10,000,000	\$10,000,000
b.	General Fund Budgeted Unrestricted Unappropriated Amount (9790)	\$0	\$0	\$0
c.	Special Reserve Fund (Fund 17) Budgeted Designated for Economic Uncertainties (9780)	\$0	\$0	\$0
d.	Special Reserve Fund (Fund 17) Budgeted Unappropriated Amount (9780)	\$0	\$0	\$0
g.	Total Available Reserves	\$9,500,000	\$10,000,000	\$10,000,000
h.	Reserve for Economic Uncertainties Percentage	2.0%	2.1%	2.2%

**3. Do unrestricted reserves meet the state minimum reserve amount?**

2011-12	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
2012-13	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
2013-14	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>

**4. If no, how do you plan to restore your reserves?**

N/A

**5. If the total amount of the adjustment in Column 2 on Page 4 does not agree with the amount of the Total Compensation Increase in Section A, Line 5, Page 1 (i.e., increase was partially budgeted), explain the variance below:**

**6. Please include any additional comments and explanation of Page 4 if necessary: N/A**

## K. SALARY NOTIFICATION REQUIREMENT

The following section is applicable and should be completed when any Salary/Benefit Negotiations are settled after the district's final budget has been adopted.

### COMPARISON OF PROPOSED AGREEMENT TO CHANGE IN DISTRICT BASE REVENUE LIMIT

(a) Current-Year Base Revenue Limit (BRL) per ADA: (obtain from the County Office-provided Revenue Limit run, Form RL, Line 4)	\$ <u>6501.90</u> (Estimated)
(b) Prior-Year Base Revenue Limit per ADA: (Form RL, Line 1)	\$ <u>6358.90</u> (Actual)
(c) Amount of Current-Year Increase: (a) minus (b)	\$ <u>143</u>
(d) Percentage Increase in BRL per ADA: (c) divided by (b)	2.249%
(e) Deficit: (Form RL, Line 9-a)	<u>0.79398</u> %
(f) Percentage Increase in BRL after deficit:	-1.00%
(g) Total Compensation Percentage Increase from Section A, Line 5, Page 1 for Current year (Year 1)	-1.68%

**L. CERTIFICATION NO. 1: CERTIFICATION OF THE DISTRICTS ABILITY TO MEET THE COSTS OF COLLECTIVE BARGAINING AGREEMENT**

The disclosure document must be signed by the district Superintendent and Chief Business Officer at the time of public disclosure.

In accordance with the requirements of Government Code Section 3547.5, the Superintendent and Chief Business Officer of Elk Grove Unified School District (District), hereby certify that the District can meet the costs incurred under the Collective Bargaining Agreement between the District and the Psychologists' and Social Workers', during the term of the agreement from July 1, 2012 to June 30, 2013.

The budget revisions necessary to meet the costs of the agreement are as follows:

**Budget Adjustment Categories:**

**Revenues/Other Financing Sources**

**Expenditures/Other Financing Uses**

**Ending Balance Increase (Decrease)**

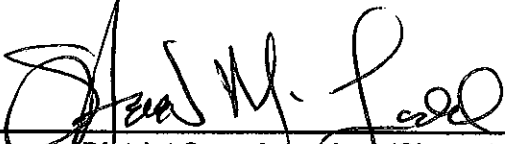
**Budget Adjustment  
Increase (Decrease)**

0

0

0

X  (No budget revisions necessary)

  
\_\_\_\_\_  
District Superintendent (Signature)  
Steven M. Ladd, Ed.D.

4/11/12  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Chief Business Officer (Signature)  
Rich Fagan

4/11/12  
\_\_\_\_\_  
Date

**M. CERTIFICATION NO. 2**

The disclosure document must be signed by the district Superintendent or designee at the time of public disclosure and by the President or Clerk of the Governing Board at the time of formal board action on the proposed agreement.

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement (as provided in the "Public Disclosure of Proposed Bargaining Agreement") in accordance with the requirements of AB 1200 and Government Code Section 3547.5.

\_\_\_\_\_  
District Superintendent (Signature)  
Steven M. Ladd, Ed.D.

\_\_\_\_\_  
Date



\_\_\_\_\_  
Shannon Stenroos, Budget Manager  
Contact Person

\_\_\_\_\_  
(916) 686-7769 x 7667  
Phone

After public disclosure of the major provisions contained in this summary, the Governing Board at its meeting on April 24, 2012, took action to approve the proposed Agreement with the Elk Grove Education Association.

\_\_\_\_\_  
President (or Clerk), Governing Board  
(Signature)

\_\_\_\_\_  
Date

Proposed  
Tentative Agreement  
Between  
Elk Grove Unified School District  
And  
Psychologists' and Social Workers' Association  
April 9, 2012

This Tentative Agreement is between Elk Grove Unified School District (District) and the Psychologists' and Social Workers' Association (PSWA). Except as provided below in this agreement, the parties agree that this agreement resolves negotiations for the 2011-2012 and 2012-2013 school year. The District and PSWA agree to the following:

**1. Health and Welfare Benefits**

a. Effective July 1, 2012, revise the collective bargaining with the following provisions:

The District's maximum contribution toward medical benefit premium costs shall be 80% of the premium cost for the low cost medical plan offered by the District. Each Bargaining Unit Member's contribution toward medical benefit premium costs shall be 20% of the premium cost for the low cost plan medical plan offered by the District. Unit members shall be responsible for the buy up costs related to selecting a medical plan other than the low cost plan.

**Example based upon 2012-2013 Kaiser low cost plan:**

	<i>2012-2013 Kaiser Premiums Low Cost Plan Monthly</i>	<i>District Contribution 80% Monthly</i>	<i>Employee Contribution 20% Monthly</i>	<i>Employee Wellness Rebate Compensation Annual</i>
<i>Single Subscriber</i>	<i>\$ 492.33</i>	<i>\$ 393.86</i>	<i>\$ 98.47</i>	<i>\$ 295.44</i>
<i>2 Party Subscriber</i>	<i>\$ 984.66</i>	<i>\$ 787.73</i>	<i>\$196.93</i>	<i>\$ 590.76</i>
<i>Family</i>	<i>\$1,393.29</i>	<i>\$1,114.63</i>	<i>\$278.66</i>	<i>\$836.04</i>

b. Wellness Rebate Compensation

Each unit member who submits to the District an approved Wellness certification that verifies that the unit member has satisfied all of the Wellness requirements referenced section 1(c) below, each year shall receive a Wellness Rebate equal to five percent (5%) of the total premium cost of the Low Cost plan based upon the subscriber level selected for the year.



Unit members who submit their approved Wellness certification to the District by November 1<sup>st</sup> shall receive their annual Employee Wellness Rebate compensation by January 10<sup>th</sup>. Unit members who submit their approved Wellness certification by May 15<sup>th</sup> shall receive their annual Employee Wellness Rebate compensation by July 10<sup>th</sup>. The Wellness Requirement verification process will be developed by the District.

For example, for the 2012-2013 school year, based upon the Kaiser Low Cost plan for both Kaiser and Health Net participants, the annual Wellness Rebate Compensation for a single subscriber would be \$295.44, for a two party subscriber would be \$590.76, and for a family subscriber would be \$836.04.

The value of the five percent (5%) Wellness Rebate Compensation will change each year depending upon the total premium cost of the low cost medical plan provided by the District.

c. Wellness Rebate Compensation Requirements

The District shall develop a list of the annual physical examination and Wellness assessment requirements necessary to receive the annual Wellness Rebate compensation. The physical examination and wellness assessments may include an annual physical examination, completion of an online Health Risk Assessment, a Comprehensive Metabolic Panel (CMP), a body mass index (BMI) test and/or other age appropriate screenings.

d. Co pays

The Kaiser and Health Net medical plans shall be changed to the \$30 co pay plans quoted by Kaiser and Health Net for the 2012-2013 school year. Except for this co pay change, changes required by law, and all of the terms included in this agreement, all current medical benefit agreements between the District and PSWA regarding Health and Welfare plan design changes and the Health Net Premier Care plan continue as part of this agreement.

e. Health Benefit Committee

The District and PSWA are committed to explore a new Health and Welfare Benefits Committee model. Accordingly, a committee shall be established to explore alternative health benefit committee models. This committee shall invite all represented and unrepresented groups to participate in the exploration of alternative health benefit committee models.

## 2. Lottery System Check

The August 2012 Lottery System Check shall be suspended in 2012, unless otherwise negotiated.

### 3. 2013-2014 Negotiations

PSWA and the District agree to commence negotiations by November 2012 for the 2013-2014 school year.

Psychologists' and Social Workers' Association

Paul Furb  
Juanan Apoll  
Mue Bony

Dated: April 9, 2012

Autome Nite  
Uptott  
Tina Smith

Elk Grove Unified School District

Clon De Gray  
Monica Smith  
Chae J. Jaraman

Dated: April 9, 2012

Rashed Fay

**Board Agenda Item**

Supplement No. \_\_\_\_\_

Meeting Date 4-24-12

Subject: 2012-13 School Year Calendar

Department: Human Resources

Action Requested:

Discussion:

**PLACEHOLDER**

Financial Summary:

Prepared By: \_\_\_\_\_ Department Approval: \_\_\_\_\_

Prepared By: \_\_\_\_\_ Superintendent Approval: Steven M. Ladd, Ed.D.

*SL*

**Board Agenda Item**

Supplement No.: \_\_\_\_\_

Meeting Date: April 24, 2012**Subject:****Department:** Human Resources**RECOGNITION OF MAY 8, 2012, AS DAY OF THE TEACHER****Action Requested:**


The Board is requested to adopt Resolution 47 recognizing May 8, 2012 as Day of the Teacher in the Elk Grove Unified School District.

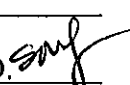
**Discussion:**

Thousands of communities will take time out on Tuesday, May 8, 2012, to honor their local educators and to acknowledge the contributions they make to our lives. While it certainly takes a lot of people to make a school succeed, National Teacher Day focuses on the teachers who work to make public schools great places for students to succeed in life.

The Elk Grove Unified School District Board of Education is asked to approve the attached resolution.

**Financial Summary:** N/A

Prepared By: \_\_\_\_\_ Division Approval: Glen De Graw 

Prepared By: \_\_\_\_\_ Superintendent Approval: Steven M. Ladd, Ed.D. 

**BEFORE THE GOVERNING BOARD OF THE  
ELK GROVE UNIFIED SCHOOL DISTRICT**

Resolution No. 47

In 2004, the National Education Association, the California State Legislature, and the California PTA co-sponsored a resolution to recognize the first full week in May as Teacher Appreciation Week and subsequently, the Tuesday of that week as the "Day of the Teacher." To recognize the event locally and honor our teachers, the Elk Grove Unified School District Board of Education adopts the following resolution:

**WHEREAS**, it is the purpose of this resolution to recognize May 8, 2012, as the Day of the Teacher in the Elk Grove Unified School District:

**NOW, THEREFORE**, be it hereby found, ordered, and resolved as follows:

**WHEREAS**, an educated citizenry serves as the very foundation of our democracy; and

**WHEREAS**, today's teachers mold the minds and train the workforce of the future; and

**WHEREAS**, no other profession touches as many persons with such a lasting effect; and

**WHEREAS**, good teaching grows in value and pays dividends far beyond the classroom; and

**WHEREAS**, Day of the Teacher should be a day for school districts, parents, public officials, and the community to recognize the dedication and commitment of teachers who are educating our children;

**THEREFORE, BE IT RESOLVED**, that the Elk Grove Unified School District hereby recognizes and wishes to honor the contributions of teachers to quality education in the state of California and in the Elk Grove Unified School District and declares the week of May 7 - 11, 2012, as Teacher Appreciation Week and Tuesday, May 8, 2012, as the Day of the Teacher.

PASSED and ADOPTED by the Governing Board of the Elk Grove Unified School District, this 24<sup>th</sup> day of April, 2012 by the following vote:

AYES \_\_\_\_\_

NOES \_\_\_\_\_

ABSENT \_\_\_\_\_

ABSTENTION \_\_\_\_\_

\_\_\_\_\_  
President, Governing Board

**Board Agenda Item****Subject:**


Classified School Employees Week

Division: Human Resources**Action Requested:**

Adopt Resolution 48 , 2011-2012 which establishes Classified School Employees Week for the Elk Grove Unified School District as May 21-25, 2012

**Discussion:**

The California Legislature passed a measure in 1986 establishing Classified School Employees Week to recognize the valuable contributions and meaningful services that classified school employees make to our schools. In honor of this event, the Elk Grove Unified School District Board of Education is asked to approve the attached resolution.

**Financial Summary:**Prepared By: Evelyn Laluan Division Approval: Glen De Graw 

Prepared By: \_\_\_\_\_

Superintendent Approval: Steven M. Ladd, Ed.D. 

***ELK GROVE UNIFIED SCHOOL DISTRICT  
ELK GROVE, CALIFORNIA***

***RESOLUTION NO. 48, 2011-2012***

***May 21 – 25, 2012  
CLASSIFIED SCHOOL EMPLOYEES WEEK***

The California State Legislature passed a measure in 1986 which establishes Classified School Employees Week to recognize the valuable contributions and meaningful services that classified school employees make to our schools.

To recognize the event locally, the Elk Grove Unified School District Board of Education adopts the following resolution:

**WHEREAS**, classified school employees provide valuable services to the schools and students of the Elk Grove Unified School District; and

**WHEREAS**, classified school employees contribute to the establishment and promotion of a positive instructional environment; and

**WHEREAS**, classified school employees play a vital role in providing for the welfare and safety of Elk Grove Unified School District; and

**WHEREAS**, classified school employees employed by the Elk Grove Unified School District strive for excellence in all areas relative to the educational community;

**THEREFORE, BE IT RESOLVED**, that the Elk Grove Unified School District hereby recognizes and wishes to honor the contributions of classified school employees to quality education in the state of California and in the Elk Grove Unified School District and declares the week of **May 21 -25, 2012 as Classified School Employees Week.**

ELK GROVE UNIFIED SCHOOL DISTRICT

Agenda Item No: 19

**Board Agenda Item**

Supplement No. \_\_\_\_\_

Meeting Date April 24, 2012

**Subject:**

**Division:** Curriculum/Professional Learning

Asian Pacific American Heritage Month

**Action Requested:**

The Board of Education is requested to adopt a resolution that designates May 2012 as Asian Pacific American Heritage Month.

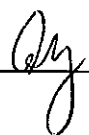
**Discussion:**

Asian Pacific American Heritage Week began in 1977. In 1978, President Jimmy Carter signed a Joint Resolution designating this as an annual celebration. In May of 1990, the holiday was expanded further when George H. Bush designated May to be Asian Pacific American Heritage Month. May was chosen to commemorate the immigration of the first Japanese to the United States on May 7, 1843, and to mark the anniversary of the completion of the transcontinental railroad on May 10, 1869. The majority of workers who laid the tracks were Chinese immigrants.

Throughout the year, the contributions of Americans with Pacific Rim heritage are presented in the regular curriculum; however, this special focus for one month serves as a reminder of the combined contributions of this group. We celebrate such individuals as Dr. David Ho, a leader in the field of HIV/AIDS research, and Maya Lin, an artist who is best known for designing the most visited public artwork of the 20<sup>th</sup> century, the Vietnam Veterans Memorial in Washington, D. C.

**Financial Summary:**

No financial impact is anticipated.

Prepared By: Anne Zeman, Ed. 

Division Approval: Mark Cerutti 

Prepared By: \_\_\_\_\_

Superintendent Approval: Steven M. Ladd, Ed.D. 



ELK GROVE UNIFIED SCHOOL DISTRICT  
ELK GROVE, CALIFORNIA  
RESOLUTION NO. 49, 2011-2012

**ESTABLISHMENT OF ASIAN PACIFIC AMERICAN HERITAGE MONTH**

**WHEREAS,** The State of California is home to over 600,000 Asian and Pacific Islander students from kindergarten through grade twelve;

**WHEREAS,** The diversity of these groups include Bengali, Burmese, Cambodian, Chinese, Filipino, Hmong, Indonesian, Japanese, Korean, Lao, Malayan, Okinawan, Pakistani, Thai, Vietnamese, Samoan, Asian Indian, and others;

**WHEREAS,** We acknowledge the historical and cultural contributions of Asian Pacific Americans in the development of State of California; and

**WHEREAS,** Many Asian Pacific Americans have experienced the injustices of exclusionary acts, denial of citizenship and land ownership, as well as internment in relocation camps; and

**WHEREAS,** We acknowledge these Americans for their contributions to government, industry and commerce, agriculture, science, literature, and the arts;

**WHEREAS,** *The History-Social Science Framework for California Public Schools, Kindergarten Through Grade Twelve* states that the study of community, state, region, nation, and world must reflect the experiences of men and women of different racial, religious, and ethnic groups throughout the curriculum at every level;

**THEREFORE, BE IT RESOLVED** by the Governing Board of the Elk Grove Unified School District that May 2012 is designated as Asian Pacific American Heritage Month and that all educational sites be encouraged to recognize the contributions of Asian Pacific Americans through our curriculum and activities at the school; and

**BE IT FURTHER RESOLVED** that this resolution be distributed to every school in the District.

---

Steven M. Ladd, Ed.D.  
Secretary to the Board of Education

## Board Agenda Item

Supplement No. \_\_\_\_\_

Meeting Date April 24, 2012

**Subject:****Disability Awareness Month****Department:** Education Services**Action Requested:**

The Board of Education is requested to proclaim May 2012 as Disability Awareness Month.

**Discussion:**

The Board of Education of the Elk Grove Unified School District is requested to affirm the following resolution designating the month of May as a time for students and staff to increase their awareness of issues affecting persons with disabilities.

Throughout this school year, in alignment with our Mission Statement that addresses ALL students, Elk Grove school-based programs and activities promote understanding of individuals with special needs. These programs and activities support the inclusive Mission Statement and Core Values by encouraging discussion of the following concepts:

- each person is special and unique
- all people have strengths and disabilities
- all people have similarities and differences
- similarities help us to connect to each other while differences offer us diversity
- each person has the right to feel accepted and successful

This resolution will establish May as a month where Elk Grove staff and students will pause to further reflect on these issues and celebrate the similarities and the differences that enrich our learning community.

**Financial Summary:**

N/A

Prepared By: Bill Tollestrup

Approval: Mark Cerutti *M.C.*

Prepared By: \_\_\_\_\_

Superintendent Approval: Steven M. Ladd, Ed.D.

*SL*

**ELK GROVE UNIFIED SCHOOL DISTRICT**  
**9510 Elk Grove-Florin Road**  
**Elk Grove, California 95624**

**RESOLUTION No. 50 DECLARING**

**May 2012 as *Disability Awareness Month* in the  
ELK GROVE UNIFIED SCHOOL DISTRICT**

***WHEREAS**, there is a responsibility to provide educational opportunities for children, staff members and parents of the Elk Grove Unified School District to become informed about disabled individuals and to develop an understanding of them, and*

***WHEREAS**, an increasing number of children, staff members, and parents are involved each year through personal association with individuals with exceptional needs; and*

***WHEREAS**, approximately 6,300 special education students are on regular school sites and many participate in general education classes for all or part of the day; and*

***WHEREAS**, individuals with exceptional needs may possess such disabilities as mental retardation, hearing impairment, orthopedic disabilities, visual disabilities, serious emotional disturbances, specific learning disabilities or a combination of these conditions;*

***BE IT THEREFORE RESOLVED** that the Elk Grove Unified School District designates the month of May as Disability Awareness Month and urges all education sites to explore opportunities for students and staff to participate in activities and events in connection with persons with exceptional needs; and*

***FURTHER**, urges the members of the educational community to give special attention to the awareness, understanding, and acceptance of children with exceptional needs.*

---

Steven M. Ladd, Ed.D.  
Secretary to the Board of Education

## Board Agenda Item

Supplement No. \_\_\_\_\_

Meeting Date 4-24-12

Subject: Board Policy 6162.7

Division: Technology Services

Action Requested:

The Board of Education is asked to read for the second time proposed Board Policy 6162.7 and approve the policy.

Discussion:

The Board of Education is asked to read for the second time Board Policy 6162.7 and approve the policy. This board policy has been revised to contain language to allow the district to be compliant with Federal requirements for funding (Erate and other grants) regarding cyber bullying.

Specifically for the Erate Program (Federal program providing telecommunications discounts for our district):

***Internet Safety Policy***

The Internet safety policy must address all of the following issues:

- Access by minors to inappropriate matter on the Internet and World Wide Web
- The safety and security of minors when using electronic mail, chat rooms, and other forms of direct electronic communications
- Unauthorized access including "hacking" and other unlawful activities by minors online
- Unauthorized disclosure, use, and dissemination of personal information regarding minors
- Measures designed to restrict minors' access to materials harmful to minors

For schools, the policy must also include monitoring the online activities of minors. (Note: Beginning July 1, 2012, when schools certify their compliance with CIPA, they will also be certifying that their Internet safety policies have been updated to provide for educating minors about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyber bullying awareness and response.)

In preparation for bringing this Board Policy forward, California School Board Association (CSBA) policies, as well as the policies of neighboring districts were reviewed. A copy of the proposed board policy is attached for your review. **REVISED: The first paragraph has been modified based upon input from the April 10, 2012 Board meeting.**

Financial Summary:

NA

Prepared By: Gregory W. Lindner Division Approval: Gregory W. Lindner

Prepared By: Superintendent Approval: Steven M. Ladd, Ed.D.



## Instruction

### USE OF TECHNOLOGY IN INSTRUCTION

The Elk Grove Unified School District (District) Board of Education (Board) encourages the instructional use of ~~computers, videotapes, interactive videodisks, distance learning, cable television and other technologies~~ technology. The Board perceives that these technologies:

- a) give students new ways to access information and practice skills;
- b) help teachers meet a wide range of learning styles;
- c) enable teachers to move from whole-class instruction to a mixture of small-group and individualized instruction;
- d) help students develop reasoning and problem-solving abilities and,
- e) will be a part of each student's everyday life.

The Board recognizes that trained staff are needed to make the best use of the district's technology. Staff shall receive training in using the technologies available to them. All district schools shall have the opportunity to obtain computers, software and other equipment.

The district's educational software shall be carefully selected and evaluated so as to meet the staffs' and students' needs and conform with district policy and regulations. Software requests will be compared to published lists of recommended titles to assure educational appropriateness. Multiple copy purchases of a software title will follow the same procedure as the district's textbook adoption process.

INTERNET access shall be available for staff and students. The use of the INTERNET shall be evaluated so as to meet the staffs' and students' needs and conform with District policy and regulations. Before using on-line services, the staff or student and parent/guardian shall sign the District's *Application for Educational Use of the INTERNET* indicating that the user will abide by the conditions and understands that the District makes no guarantee to provide access to all INTERNET sites and has no rights to privacy.

The Superintendent or designee shall establish administrative regulations governing the use of the district's on-line services. She/He shall ensure that the users have no expectations of privacy and understand that the district staff may monitor or examine all on-line activities to ensure proper use of the system. Users who fail to abide by these regulations shall be subject to disciplinary action, revocation of user privileges, and legal action as appropriate.

The Superintendent or designee shall ensure that all district computers with Internet access have a technology protection measure that prevents access to visual depictions that are obscene, child pornography, or – with respect to use of computers with Internet access by minors – harmful to minors and that the operation of such measures is enforced. The Superintendent or designee may disable the technology protection measure during use by an adult to enable access for bona fide research or other lawful purpose.

The Superintendent or designee shall ensure that;

**Instruction****USE OF TECHNOLOGY IN INSTRUCTION**

- Access by minors to inappropriate matter on the Internet and World Wide Web is restricted via a technology protection measure.
- The safety and security of minors when using electronic mail, chat rooms and other forms of direct electronic communications is secured via a technology protection measure to the extent possible.
- Administrative regulations prohibiting unauthorized access including “hacking” and other unlawful activities by minors or staff are established.
- Administrative regulations prohibiting the unauthorized disclosure, use, and dissemination of personal information regarding minors are established.
- Measures designed to restrict minors’ access to materials harmful to minors are established.
- Age-appropriate instruction regarding safe and appropriate behavior on social networking sites, chat rooms, and other Internet services is provided. Such instruction shall include, but not be limited to, the dangers of posting personal information online, misrepresentation by online predators, how to report inappropriate or offensive content or threats, behaviors that constitute cyber bullying, and how to respond when subjected to cyber bullying.

The principal or designee shall ensure that all students using technology resources receive training in their proper use as well as copies of the district’s acceptable use policy and regulations.

(cf. 3512 - Equipment)

(cf. 4132 - Publication or Creation of Materials)

(cf. 6161.1 - Selection and Evaluation of Instructional Materials)

(cf. 6161.11 - Supplementary Instructional Materials)

(cf. 6162.6 - Use of Copyrighted Materials)

**Legal Reference:****EDUCATION CODE**

51865 California distance learning policy

51870-51884 Educational Technology Act of 1992

**GOVERNMENT CODE**

3543.1 Rights of employee organizations

**PENAL CODE**

502 Computer crimes, remedies

632 Eavesdropping on or recording confidential communications

**UNITED STATES CODE, TITLE 20**

6801-6979 Technology for Education Act

7001 Internet safety policy and technology protection measures, Title III funds

**UNITED STATES CODE, TITLE 47**

254 Universal service discounts (E-rate)

**CODE OF FEDERAL REGULATIONS, TITLE 47**

**Instruction**

**USE OF TECHNOLOGY IN INSTRUCTION**

54.520 Internet safety policy and technology protection measures, E-rate discounts

**ELK GROVE UNIFIED SCHOOL DISTRICT**  
**Elk Grove, California**

**Policy**

**Adopted:** July 5, 1994

**Revised:** April 6, 1998  
June 17, 2002  
April 24, 2012

## Instruction

### USE OF TECHNOLOGY IN INSTRUCTION

The Elk Grove Unified School District (District) Board of Education (Board) encourages the instructional use of technology. The Board perceives that these technologies:

- a) give students new ways to access information and practice skills;
- b) help teachers meet a wide range of learning styles;
- c) enable teachers to move from whole-class instruction to a mixture of small-group and individualized instruction;
- d) help students develop reasoning and problem-solving abilities and,
- e) will be a part of each student's everyday life.

The Board recognizes that trained staff are needed to make the best use of the district's technology. Staff shall receive training in using the technologies available to them. All district schools shall have the opportunity to obtain computers, software and other equipment.

The district's educational software shall be carefully selected and evaluated so as to meet the staffs' and students' needs and conform with district policy and regulations. Software requests will be compared to published lists of recommended titles to assure educational appropriateness. Multiple copy purchases of a software title will follow the same procedure as the district's textbook adoption process.

INTERNET access shall be available for staff and students. The use of the INTERNET shall be evaluated so as to meet the staffs' and students' needs and conform with District policy and regulations. Before using on-line services, the staff or student and parent/guardian shall sign the District's *Application for Educational Use of the INTERNET* indicating that the user will abide by the conditions and understands that the District makes no guarantee to provide access to all INTERNET sites and has no rights to privacy.

The Superintendent or designee shall establish administrative regulations governing the use of the district's on-line services. She/He shall ensure that the users have no expectations of privacy and understand that the district staff may monitor or examine all on-line activities to ensure proper use of the system. Users who fail to abide by these regulations shall be subject to disciplinary action, revocation of user privileges, and legal action as appropriate.

The Superintendent or designee shall ensure that all district computers with Internet access have a technology protection measure that prevents access to visual depictions that are obscene, child pornography, or – with respect to use of computers with Internet access by minors – harmful to minors and that the operation of such measures is enforced. The Superintendent or designee may disable the technology protection measure during use by an adult to enable access for bona fide research or other lawful purpose.

The Superintendent or designee shall ensure that;



## **Instruction**

### **USE OF TECHNOLOGY IN INSTRUCTION**

- Access by minors to inappropriate matter on the Internet and World Wide Web is restricted via a technology protection measure.
- The safety and security of minors when using electronic mail, chat rooms and other forms of direct electronic communications is secured via a technology protection measure to the extent possible.
- Administrative regulations prohibiting unauthorized access including “hacking” and other unlawful activities by minors or staff are established.
- Administrative regulations prohibiting the unauthorized disclosure, use, and dissemination of personal information regarding minors are established.
- Measures designed to restrict minors’ access to materials harmful to minors are established.
- Age-appropriate instruction regarding safe and appropriate behavior on social networking sites, chat rooms, and other Internet services is provided. Such instruction shall include, but not be limited to, the dangers of posting personal information online, misrepresentation by online predators, how to report inappropriate or offensive content or threats, behaviors that constitute cyber bullying, and how to respond when subjected to cyber bullying.

The principal or designee shall ensure that all students using technology resources receive training in their proper use as well as copies of the district’s acceptable use policy and regulations.

(cf. 3512 - Equipment)

(cf. 4132 - Publication or Creation of Materials)

(cf. 6161.1 - Selection and Evaluation of Instructional Materials)

(cf. 6161.11 - Supplementary Instructional Materials)

(cf. 6162.6 - Use of Copyrighted Materials)

### **Legal Reference:**

#### **EDUCATION CODE**

51865 California distance learning policy

51870-51884 Educational Technology Act of 1992

#### **GOVERNMENT CODE**

3543.1 Rights of employee organizations

#### **PENAL CODE**

502 Computer crimes, remedies

632 Eavesdropping on or recording confidential communications

#### **UNITED STATES CODE, TITLE 20**

6801-6979 Technology for Education Act

7001 Internet safety policy and technology protection measures, Title III funds

#### **UNITED STATES CODE, TITLE 47**

254 Universal service discounts (E-rate)

#### **CODE OF FEDERAL REGULATIONS, TITLE 47**

**Instruction**

**USE OF TECHNOLOGY IN INSTRUCTION**

54.520 Internet safety policy and technology protection measures, E-rate discounts

**ELK GROVE UNIFIED SCHOOL DISTRICT**  
**Elk Grove, California**

**Policy**

**Adopted:** July 5, 1994

**Revised:** April 6, 1998

June 17, 2002

April 24, 2012

ELK GROVE UNIFIED SCHOOL DISTRICT

Agenda Item No: 22

**Board Agenda Item**

Supplement No. \_\_\_\_\_

Meeting Date 4-24-12

Subject: Approval of Minutes

Department: Board of Education

Action Requested: Approve minutes of the special board meeting held April 29, 2012, the regular board meeting held April 10, 2012, and the feeder pattern meeting April 11, 2012.

Discussion:

Financial Summary:

Prepared By: Arlene Hein Department Approval: \_\_\_\_\_

Prepared By: \_\_\_\_\_ Superintendent Approval: Steven M. Ladd, Ed.D. 

**Board Agenda Item****Subject:** Personnel Actions**Division:** Human Resources**Action Requested:**

Recommend the Board of Education approve the personnel actions as attached.

**Discussion:****CERTIFICATED:**


## APPROVE:

1. Leave(s) of Absence
2. Resignation(s)
3. Retirement(s)
4. Returning from Leave (s)

**CLASSIFIED:**

## APPROVE:

1. New Hire(s) [7]
2. Leave(s) of Absence
3. Placement on the Reemployment List
4. Promotion(s)
5. Resignation(s)
6. Retirement(s)
7. Returning from Reemployment

**Financial Summary:****Prepared by:** Brandon Krueger, Ed.D **Departmental Approval:** Glen De Graw**Prepared by:** Evelyn Laluan **Superintendent Approval:** Steven M. Ladd, Ed.D 

## ELK GROVE UNIFIED SCHOOL DISTRICT

Agenda Item No: 24

## Board Agenda Item

Supplement No. \_\_\_\_\_

Meeting Date April 24, 2012**Subject:****APPROVAL OF PURCHASE ORDER HISTORY.**Department: Finance & School Support**Action Requested:**

The Board of Education is asked to approve purchase orders for the weeks of March 19, 2012 through March 30, 2012.

**Discussion:**

The Purchase Order History and Cost Modifications for the month of March 19, 2012 through March 30, 2012 are listed below. The purchase orders are on file in the Purchasing Department if you wish to review them.

<u>Fund</u>	<u>Purchase Orders Issued</u>		<u>Purchase Order Modification Costs</u>
01	229	( 66 Modifications)	481,391.81
11	0	( 1 Modification )	239.20
12	8	( 0 Modifications)	0
13	4	( 1 Modification )	50,000.00
		<b>Total Encumbrances</b>	<b>531,631.01</b>

**Financial Summary:****Total Encumbrances**

<u>Fund</u>	<u>Purchase Orders Issued</u>	
01	229	206,816.36
11	0	0
12	8	842.67
13	4	1,978.98
		(Sub total) 209,638.01
		<b>Grand Total: 741,269.02</b>

Prepared By: \_\_\_\_\_

Division Approval: Rich Fagan *Ril*Prepared By: Dennis Brown *DB*Superintendent Approval: Steven M. Ladd Ed.D. *SL*

# ELK GROVE UNIFIED SCHOOL DISTRICT

Agenda Item  
No: 25

## Board Agenda Item

Supplement No.

Meeting Date: 04/24/12

**Subject:**

Warrant Register No. 9  
All Funds: March 1, 2012 – March 31, 2012

**Department:** Fiscal Services

**Action Requested:**

Approve Warrant Register No. 9 – Warrant Numbers 927849-929530, 263945-265659.

**Discussion:**

Education Code 42632 requires that all payments from the funds of a school district shall be made by written order of the governing board of the district.

It is also required that district orders (warrants) must be numbered and include the following per Education Code 42634:

- The particular fund or funds of the district against which it is drawn,
- The amount of payment to be made,
- An itemized bill showing separate items and the price of each item, (This information is retained in Fiscal Services)
- The rate of salary and the period of service of any employee of the district for whom an order is issued for payment of salary or wages. (This information is retained in the Payroll Office)

The Board is asked to approve Warrant Register No.9 – Warrant Numbers 927849-929530, 263945-265659.

See attached report for Warrant Register No. 9 expenditures.

**Financial Summary:**

Total expenditures for all funds from March 1, 2012 through March 31, 2012, are \$40,295,434.48

Prepared By: Shelley Clark *Shelley Clark*

Division Approval:

Rich Fagan *Rich Fagan*

Prepared By: Carrie Hargis *Carrie Hargis*

Superintendent Approval:

Steven M. Ladd, Ed.D. *Steve Ladd*



**ACCOUNTS PAYABLE WARRANTS**

DATE	WARRANT NUMBERS	AMOUNT	1000	2000	3000	4000	5000	6000	7000	8000	9000
3/2/12	927849-928218	811.37				695.49	115.88				
3/9/12	928219-928530	1526.57				1056.52	470.05				
3/16/12	928531-928896	42468.40				39695.39	2773.01				
3/23/12	928897-929215	348.66				233.41	115.25				
3/30/12	929216-929530	1218.53				827.52	391.01				
TOTALS		46373.53	0.00	0.00	0.00	42508.33	3865.20	0.00	0.00	0.00	0.00

**PAYROLL WARRANTS FUND 9**

DATE	WARRANT NUMBERS	AMOUNT	1000	2000	3000	4000	5000	6000	7000	8000	9000
3/9/12	263945-264744	73372.25	68180.00	5192.25							
3/16/12	264745-265066	1275.20	1275.20								
3/30/12	265077-265659	43324.38	37597.68	5726.70							
TOTALS		117971.83	107052.88	10918.95	0.00	0.00	0.00	0.00	0.00	0.00	0.00
(CANCELS)											
GRAND TOTAL		164345.36	107052.88	10918.95	0.00	42508.33	3865.20	0.00	0.00	0.00	0.00























**ACCOUNTS PAYABLE WARRANTS**

[illegible]

## PAYROLL WARRANTS

[illegible][illegible]

ELK GROVE UNIFIED SCHOOL DISTRICT

Agenda Item No: 26

Board Agenda Item

Supplement No. \_\_\_\_\_

Meeting Date April 24, 2012

Subject:

DISPOSAL OF OBSOLETE/SURPLUS PROPERTY.

Department: Finance & School Support

Action Requested:

The Board of Education is asked to authorize the disposal of Obsolete/Surplus Property.

Discussion:

Pursuant to Section 39510 of the Education Code, the Board of Education is asked to authorize Dennis Brown, Director of Purchasing & Warehouse to surplus and/or dispose of these items.

Records of these items are in the Purchasing & Warehouse Department should you need to review them.

Financial Summary:

No source of income to the District.

Prepared By: \_\_\_\_\_

Division Approval: Rich Fagan 

Prepared By: Dennis Brown 

Superintendent Approval: Steven M. Ladd Ed.D. 

ELK GROVE UNIFIED SCHOOL DISTRICT

Agenda Item No: 26a

Board Agenda Item

Supplement No. \_\_\_\_\_

Meeting Date April 24, 2012

Subject:

DISPOSAL OF OBSOLETE/SURPLUS PROPERTY.

Department: Finance & School Support

Action Requested:

The Board of Education is asked to authorize the disposal of Obsolete/Surplus Property.

Discussion:

Pursuant to Section 39510 of the Education Code, the Board of Education is asked to authorize Dennis Brown, Director of Purchasing & Warehouse to surplus and/or dispose of these items.

All computers have been deemed uneconomical to repair by the Technology Services Department. Per Technology Services, all sensitive data and/or licenses have been removed from hard drives prior to being picked up from the department/site.

Records of these items are in the Purchasing & Warehouse Department should you need to review them.

Financial Summary:

No source of Income to the District.

Prepared By: \_\_\_\_\_

Division Approval: Rich Fagan 

Prepared By: Dennis Brown 

Superintendent Approval: Steven M. Ladd Ed.D. 

# ELK GROVE UNIFIED SCHOOL DISTRICT

Agenda Item No: 27

## Board Agenda Item

Supplement No. \_\_\_\_\_

Meeting Date: April 24, 2012

**Subject:**

2011-12 TAX REVENUE ANTICIPATION NOTES  
(TRANS) ISSUANCE

**Department:**

Fiscal Services

**Action Requested:**

The Board is requested to approve a resolution requesting the County to issue the TRANS on our behalf and approving the form of documents.

**Discussion:**

California Government Code authorizes districts to borrow funds by the issuance of temporary notes, the proceeds of which may be used for any purpose for which the school district is authorized to expend funds. The temporary notes serve as a financial vehicle to compensate for the irregularities of cash flow created by federal and state payment schedules.

The resolution approves the preliminary official statement, purchase contract, fiscal agent agreement, and other agreements relating to such notes, and provides district certification of the TRANS.

**\*Placeholder\***

**Financial Summary:**

Prepared By: Carrie Hargis

Division Approval:

Rich Fagan

Prepared By: \_\_\_\_\_

Superintendent Approval:

Steven M. Ladd, Ed.D.

# ELK GROVE UNIFIED SCHOOL DISTRICT

Agenda Item No: 28  
Supplement No. \_\_\_\_\_  
Meeting Date: April 24, 2012

## Board Agenda Item

**Subject:**

FINANCIAL ADVISORY SERVICES AGREEMENT

**Department:**

Fiscal Services

**Action Requested:**

The Board is requested to approve an Agreement for Financial Advisory Services with Government Financial Strategies, Inc. The firm will provide the district services associated with the issuance of Tax Revenue Anticipation Notes (TRANS) and cash flow financing options.

**Discussion:**

Due to the on-going revenue deferrals in the State budget and the negative impact the deferrals have on the district's cash flow it is necessary for the district to review all alternatives for cash flow financing. The district has utilized the expertise provided by Government Financial Strategies, Inc. staff over the last several years guide decisions regarding cash borrowing.

The district is requesting that Government Financial Strategies, Inc. provide professional services in accordance with the attached agreement to assist the district in the issuance of a TRANS for 2011-12 and for on-going cash flow financing options.

**Financial Summary:**

The cost for services in included in the 2011-12 budget.

Prepared By: Carrie Hargis

Division Approval:

Rich Fagan 

Prepared By: \_\_\_\_\_

Superintendent Approval:

Steven M. Ladd, Ed.D. 



## **GOVERNMENT FINANCIAL STRATEGIES FINANCIAL ADVISORY SERVICES AGREEMENT**

THIS AGREEMENT ("Agreement") is made this March 16, 2012, between Government Financial Strategies inc., a financial advisory firm ("Government Financial Strategies") and Elk Grove Unified School District ("Client") who agree as follows:

**1. Scope of Work.** Government Financial Strategies shall perform the services described in the scope(s) of work attached hereto as Exhibit A (the "Work"). Modifications, deletions and additions to the Work described in Exhibit A may be made, from time to time, upon the subsequent written agreement by both parties.

### **2. Payment.**

a. In consideration for the Work to be provided by Government Financial Strategies under this Agreement, Client agrees to pay fees and expenses as set forth in Exhibit A.

b. For Work performed on a time and materials basis, Government Financial Strategies shall submit invoices to the Client on a monthly basis. For Work performed for a fixed fee, Government Financial Strategies shall submit invoices to the Client upon the completion of the Work or as otherwise identified in Exhibit A.

### **3. Term.**

a. This Agreement shall terminate upon the later of the completion of the Work or two years from the date of this Agreement, unless earlier terminated as provided in subsection (b).

b. This Agreement may be terminated by either party upon thirty (30) days advance written notice to the other party.

c. Upon termination of this Agreement by either party, Client shall compensate Government Financial Strategies for all Work performed prior to termination on a time and materials basis if Exhibit A contemplated time and materials services, or based on the percentage of services completed through the termination date, but in any event not less than the sum payable when calculated on a time and materials basis, if Exhibit A originally contemplated fixed price services. "Payment," "Ownership of Documents," "Indemnification," "Severability," "Governing Law and Venue," and "Entire Agreement" shall survive the termination of this Agreement.

**4. Professional Ability and Loyalty.** Government Financial Strategies represents that it possesses the skill to competently perform the Work, that it shall perform that Work in a manner equal to or exceeding generally accepted professional practices and standards for firms performing similar work, and that it will act in a manner it believes to be in the best interest of the Client rather than any third party.

**5. Ownership of Documents.** Every report, study, memo, letter, spreadsheet, worksheet, plan, graph, diagram, map, photograph, computer model, computer disk, computer software and other document or item prepared by Government Financial Strategies under this Agreement and provided to and paid for by the Client (the "Work Product") shall be the property of Client, and Client shall have the right to use, reuse, reproduce, publish, display, broadcast and distribute the Work Product and to prepare derivative and additional documents or works based on the Work Product without further compensation to Government Financial Strategies. Government Financial

Strategies may retain a copy of any Work Product and use, reproduce, publish, display, broadcast and distribute any Work Product and prepare derivative and additional documents or works based on any Work Product; provided, however, that Government Financial Strategies shall not provide any Work Product not previously made available to the public to any third party without Client's prior approval, unless compelled to do so by legal process. If Client reuses or modifies any Work Product for a use or purpose other than that intended by the Work under this Agreement, then Client shall hold Government Financial Strategies harmless against all claims, damages, losses and expenses arising from such reuse or modification.

**6. Indemnification.** Both parties shall indemnify, defend, protect, and hold harmless the other party, its officers, employees, volunteers and agents from and against any and all liability, losses, claims, damages, expenses, demands, and costs (including, but not limited to, attorney's fees) directly arising from any negligent act or omission, willful misconduct or violation of law of the other party.

**7. Insurance.**

a. Government Financial Strategies, at its sole cost and expense, shall procure and maintain for the duration of this Agreement workers compensation insurance in the amount required by statute, comprehensive general liability insurance with coverage of at least one million dollars (\$1,000,000) per occurrence and aggregate, automobile liability insurance with coverage of at least one million dollars (\$1,000,000) per accident, and professional errors and omissions insurance with coverage of at least one million dollars (\$1,000,000) per occurrence and aggregate.

b. Upon request, Government Financial Strategies shall provide to Client the evidence of such insurance.

**8. Independent Contractor.** Government Financial Strategies shall be an independent contractor in performing the Work and shall not act as an agent or employee of Client. The employees of Government Financial Strategies and its subcontractors are not employees of Client within the meaning or application of any federal or state unemployment insurance laws, social security law or any worker's compensation, industrial accident law or other industrial or labor law.

**9. Non-Discrimination.** Government Financial Strategies will not discriminate in any way against any person on the basis of race, color, religious creed, national origin, ancestry, sex, sexual orientation, age, physical handicap, medical condition or marital status in connection with, or related to, the performance of this Agreement.

**10. Successors and Assigns.** This Agreement shall bind and inure to the benefit of the successors and assigns of the parties; however, Government Financial Strategies shall not assign its rights and obligations under this Agreement without the prior written consent of Client, which consent shall not be unreasonably withheld.

**11. No Waiver of Rights.** Any waiver at any time by either party of its rights as to a breach or default of this Agreement shall not be deemed to be a waiver as to any other breach or default.

**12. Severability.** If any provision of this Agreement is held to be illegal, invalid or unenforceable, the legality, validity, and enforceability of the remaining provisions of this Agreement shall not in any way be affected or impaired.

**13. Governing Law and Venue.** This Agreement will be governed by and construed in accordance with the laws of the State of California. The county and federal district court where the Client's main office is located shall be venue for any state and federal court litigation concerning the enforcement or construction of this Agreement.



**14. Notice.** All notices that are required or permitted to be given under this Agreement shall be in writing and sent by either personal delivery, nationally recognized overnight courier service or prepaid, first class United States postal mail. Notices shall be sent to the addresses listed below, or to such other address as either party may specify in writing:

Government Financial Strategies:

Government Financial Strategies  
Attn: Lori Raineri, President  
1228 N Street, Suite 13  
Sacramento, CA 95814-5609

Client:

Elk Grove Unified School District  
Attn: Rich Fagan  
Associate Superintendent,  
Finance and School Support  
9510 Elk Grove - Florin Road  
Elk Grove, CA 95624

**Entire Agreement.** This Agreement represents the sole, final, complete, exclusive and integrated expression and statement of the terms between the parties concerning the Work, and supersedes all prior oral and/or written negotiations, representations or contracts. This Agreement may be amended only by written agreement by both parties.

IN WITNESS HEREOF, the parties have caused this Agreement to be signed by their duly authorized representatives.

Government Financial Strategies inc.

Elk Grove Unified School District

By: \_\_\_\_\_

Lori Raineri  
President

By: \_\_\_\_\_



Rich Fagan  
Associate Superintendent,  
Finance and School Support

**EXHIBIT A**  
**SCOPE(S) OF WORK**

(Attached)



To: Rich Fagan  
Carrie Hargis

From: Lori Raineri *LR*  
Rich Malone *RM*

Date: August 25, 2011

Re: Scope of Work for an Evaluation of Cash Flow Financing Alternatives

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Rich and Carrie, thank you for the opportunity to work with the Elk Grove Unified School District. We have prepared a scope of work to assist the District with evaluating options to address a potential cash flow shortfall in the General Fund.

#### **Cash Flow Financing Alternatives**

We anticipate our firm would be involved with the following tasks:

- Review and provide feedback on the District's General Fund (and other unrestricted funds, if any) cash flow projections.
- Evaluate alternative methods of addressing a projected cash flow shortfall, including interfund borrowing, County Treasurer borrowing, and tax and revenue anticipation notes (TRANs), both issued independently as well as through existing pooled programs.
- Based upon the District's requirements and preferences, develop a specific cash flow financing plan for the District.
- Prepare a memorandum or presentation to the Board explaining options and recommendations.

For this planning phase, we would work on an hourly basis. Our hourly billing rate is \$195 per hour, plus out-of-pocket expenses. Travel time is billed at half the rate, \$97.50 per hour.

We estimate our time would range from 16 to 32 hours. An appropriate budget would therefore be \$3,120 to \$6,240, plus out-of-pocket expenses not to exceed \$200. As we only bill for hours worked, if less time is needed then it will be to the District's benefit. We will let you know if we are approaching the 32 hour limit.

#### **Tax and Revenue Anticipation Note Issuance**

Should the District decide to move forward with an independently issued TRANs, our services would include the following as appropriate:

- Developing and managing the financing schedule of events
- Assisting with identifying and selecting the financing team (e.g. paying agent, bond counsel, etc.)
- Sizing the TRANs consistent with legal requirements
- Drafting the preliminary and final official statements
- Assisting with obtaining a credit rating for the TRANs
- Structuring the financing to meet the District's goals
- Marketing the financing to potential lenders/underwriters in order to obtain the best financing terms possible
- Managing the sale and closing of the financing
- Coordinating with staff as needed
- Coordinating with bond counsel as needed, including reviewing legal documents

August 25, 2011  
Rich Fagan and Carrie Hargis  
RE: Scope of Work for an Evaluation of Cash Flow Financing Alternatives



Page 2

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We would work on a fixed fee of \$19,500 plus expenses (\$1,000), payable from TRANS proceeds when the TRANS closes. Consistent with our fiduciary duty to the District, in order to be able to provide independent advice to the District, if the financing process is not completed (e.g. the District changes its mind and decides to not move forward), then our fee would be based on the hours worked (at our rate of \$195) and expenses incurred to that point.

As always, our commitment to our clients is *"100 percent satisfaction guaranteed, 100 percent of the time"*. It is our goal to provide the best financial advisory services in the most economical fashion. We look forward to providing the Elk Grove Unified School District with this high level of service.

Please call me if you have any questions or comments.

REM/abm

## Board Agenda Item

Supplement No. \_\_\_\_\_

Meeting Date: April 24, 2012

Subject:

Division: Finance &amp; School Support

**RECEIPT OF BIDS AND AWARD OF CONTRACT FOR DAIRY PRODUCTS - #518-11/12**Action Requested:

The Board of Education is asked to authorize the award of a contract for furnishing DAIRY PRODUCTS.

Discussion:

On March 2, 2012, bid request were sent to six (6) vendors to furnish the Elk Grove Unified School District with DAIRY PRODUCTS.

On Thursday, March 29, 2012 bids were opened and read aloud in the Office of the Director of Purchasing at 2:00 p.m. Two (2) vendors responded. The bid results and recap are in the Purchasing Department for further review. The Administration recommends the award of contract for DAIRY PRODUCTS to the following vendor.

VENDORAMOUNT**FOSTER FARMS****\$2,050,793.91**

Food and Nutrition Services will commence using Foster Farms on July 1, 2012, with a three (3) year contract expiring June 30, 2015.

Financial Summary:

Funding has been budgeted through Food & Nutrition Services.

Prepared By: \_\_\_\_\_

Division Approval: Rich Fagan Prepared By: Dennis Brown Superintendent Approval: Steven M. Ladd, ED.D. 

Elk Grove Unified School District - Food & Nutrition Services  
 Bid No. 518-11/12

				Foster Farms				Producers Dairy Foods			
Item	Item Description & Specifications	Est Use	Unit	Cost Per Indiv. Unit	Cost Per Case	Total Cost	Pack Size, Brand & Stock No. if Different	Cost Per Indiv. Unit	Cost Per Case	Total Cost	Pack Size, Brand & Stock No. if Different
1	Milk, chocolate 1/2 pint non-fat	6,247,468	EA	\$ 0.1855	\$ 9,2750	\$1,158,905.31	As specified	\$ 0.2266	\$ 13.5960	\$1,415,676.25	PDF#231, 60 units/cs
2	Milk chocolate 1/2 pint 1% low fat	8,010	EA	\$ 0.2140	\$ 10,7000	\$1,714.14	As specified	\$ 0.2366	\$ 14.1960	\$1,895.17	PDF#228, 60 units/cs
3	Milk white 1/2 pint 1%	4,382,626	EA	\$ 0.1825	\$ 9,1250	\$799,829.25	As specified	\$ 0.2416	\$ 14.4960	\$1,058,842.44	PDF#179, 60 units/cs
4	Milk white 1/2 pint whole	4,724	EA	\$ 0.2200	\$ 11,0000	\$1,039.28	As specified	\$ 0.2500	\$ 15.0000	\$1,181.00	PDF#119, 60 units/cs
5	Milk white gallon 1%	58	EA	\$ 2.8998	\$ 11,5992	\$168.19	As specified	\$ 3.4000	\$ 3.4000	\$197.20	PDF#109
6	Sour cream 5lb tub	62	EA	\$ 5.5000	\$ 11,0000	\$341.00	As specified	\$ 6.0000	\$ 6.0000	\$372.00	PDF#352, each
7	Buttermilk 1/2 gallon	3,150	EA	\$ 1.4900	\$ 13,4100	\$4,693.50	As specified	\$ 1.6000	\$ 1.6000	\$5,040.00	PDF#234
8	Yogurt 6 oz low fat	130,960	EA	\$ 0.4430	\$ 5,3160	\$58,015.28	As specified	\$ 0.4400	\$ 0.4400	\$57,622.40	PDF#390-398
9	Yogurt 8 oz low fat	8,832	EA	\$ 0.5610	\$ 6,7320	\$4,954.75	As specified	N/A			N/A
10	Yogurt vanilla low fat quart	5,552	EA	\$ 2.1000	\$ 12,6000	\$11,659.20	As specified	\$ 2.2000	\$ 2.2000	\$12,214.40	PDF#423
11	Orange juice half pint	1,258	EA	\$ 0.2800	\$ 14,0000	\$352.24	As specified	\$ 0.3000	\$ 16.5000	\$377.40	PDF#449, 55 units/cs
12	Orange juice 16 oz plastic bottle	2,906	EA	\$ 0.8500	\$ 10,2000	\$2,470.10	As specified	\$ 0.7000	\$ 0.7000	\$2,034.20	PDF#467
13	Orange juice half pint paper	312	EA	\$ 0.2800	\$ 14,0000	\$87.36	As specified	\$ 0.3000	\$ 0.3000	\$93.60	PDF#449
14	Half and half creamer quart	520	EA	\$ 1.2000	\$ 19,2000	\$624.00	As specified	\$ 1.1700	\$ 1.1700	\$608.40	PDF#235
15	Cottage cheese regular 2/5lb	118	EA	\$ 6.8500	\$ 13,7000	\$808.30	As specified	\$ 7.2500	\$ 7.2500	\$855.50	PDF#512, each
16	Eggs grade A large carton of 12	2,068	EA	\$ 1.7000	\$ 15,3000	\$3,515.60	As specified	\$ 1.3700	\$ 1.3700	\$2,833.16	PDF#915 - market price,
17	Milk 1/2 gallon 2%, pasteurized, homogenized	1,224	EA	\$ 1.5206	\$ 11,8354	\$1,616.41	As specified	\$ 1.4800	\$ 1.4800	\$1,811.52	PDF#154
TOTAL - AWARD TO FOSTER FARMS OVERALL LOW				\$2,050,793.91				\$2,561,654.64			

## Board Agenda Item

Supplement No. \_\_\_\_\_

Meeting Date: April 24, 2012

Subject:Department: Finance & School Support**RECEIPT OF BIDS AND AWARD OF A CONTRACT FOR FLUORESCENT BULBS AND ELECTRONIC BALLASTS FOR MAINTENANCE AND OPERATIONS – BID #522-11/12**Action Requested:

The Board of Education is asked to authorize the award of a contract for furnishing **FLUORESCENT BULBS AND ELECTRONIC BALLASTS FOR MAINTENANCE AND OPERATIONS**.

Discussion:

On February 22, 2012 bid requests were sent to six (6) vendors to furnish the Elk Grove Unified School District with **FLUORESCENT BULBS AND ELECTRONIC BALLASTS FOR MAINTENANCE AND OPERATIONS**.

On Tuesday, March 20, 2012 bids were opened and read aloud in the Office of Purchasing at 2:00 p.m. Four (4) vendors responded. The bid results and recap are in the Purchasing Department for further review. The Administration recommends the award of contract for **FLUORESCENT BULBS AND ELECTRONIC BALLASTS FOR MAINTENANCE AND OPERATIONS** to the following vendor:


<u>VENDOR</u>	<u>AMOUNT</u>
WEST-LITE	\$85,712.97

Financial Summary:

Funding source has been budgeted through Maintenance and Operations General Operation Funds.

Prepared By: \_\_\_\_\_

Division Approval: \_\_\_\_\_

Rich Fagan Prepared By: Dennis Brown Superintendent Approval: Steven M. Ladd, Ed.D. 

ELK GROVE UNIFIED SCHOOL DISTRICT  
PURCHASING DEPARTMENT

BID #522-11/12

FLUORESCENT BULBS AND ELECTRONIC BALLASTS

RECAP

ITEM #	DESCRIPTION	EST. QTY.	UOM	GRANITE		LIGHTING CO.		PLATT		WEST LIFE	
				Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
1	PHILIPS ADVANCE #10PA-2P32SC @ 120V HIGH EFFICIENCY, INSTANT START ELECTRONIC BALLAST (or an equal product that can meet all requirements listed on attached specification guidelines)	5,300	EA.	\$ 9.10	\$ 48,230.00	\$ 12.75	\$ 63,997.50	\$ 8.65	\$ 45,898.00	\$ 8.49	\$ 44,997.00
				SPEC		SYLVANIA		ADVANCE 10PA2P32N35I		SPEC	
2	PHILIPS ENERGY ADVANTAGE 18 25W EXTRA LONG LIFE LAMP, F3218/ADV84A/XL/LA/TO 25W FLUORESCENT LAMP WITH A SEVEN (7) YEAR WARRANTY (or an equal product that can meet all requirements listed on attached specification guidelines)	9,900	EA.	\$ 2.25	\$ 22,275.00	\$ 2.44	\$ 24,131.25	\$ 3.51	\$ 34,749.00	\$ 3.49	\$ 34,451.00
				SATCO		SYLVANIA		SPEC		SPEC	
SUB TOTAL				\$ 70,505.00		\$ 88,128.75		\$ 80,647.00		\$ 79,548.00	
TAX (7.75%)				\$ 5,464.14		\$ 6,829.98		\$ 6,250.14		\$ 6,164.97	
TOTAL				\$ 75,969.14		\$ 94,958.73		\$ 86,897.14		\$ 85,712.97	

NOTES:

GRANITE - PRICE ON BALLASTS WILL BE HELD FOR ONE (1) YEAR - SATCO LAMP DOES NOT MEET SPEC LIGHTING CO - PRICES VALID THRU 5/15/2012 ONLY & THERE IS A \$1,000.00 FREIGHT CHARGE PLATT - PRICES VALID THRU 6/30/2012 ONLY - (If Platt's cost from Philips is adjusted then Platt will provide a revised price @ same margin)

RECOMMENDED AWARD TO WEST LIFE - LOW BIDDER - MEET ALL SPECIFICATIONS



**Board Agenda Item**

Supplement No.: \_\_\_\_\_

Meeting Date: April 24, 2012**Subject:****Department:** Human Resources**WILLIAMS ACT QUARTERLY REPORT NOTIFICATION****Action Requested:**

The board is asked to receive a report on the Williams Act Quarterly Report Uniform Complaint Process for the period of January 1, 2012 through March 31, 2012.

**Discussion:**

Pursuant to the legislation embodied in Education Code section 35186(d), specifically as it relates to the Williams Case legislation, each school district is required by law to report to the County Superintendent of Schools, on a quarterly basis, summarized data on the nature and resolution of all Williams-type complaints filed with the district. Williams-type complaints relate to the sufficiency of textbooks, emergency school facility issues, and the vacancy or misassignment of teachers.

The summary reports are required to be publicly reported on a quarterly basis at a regularly scheduled meeting of the governing board of the school district and both the complaint and written responses are public records available to the public. A copy of the electronically submitted report is attached.

During the period of January 1, 2012 through March 31, 2012, there were no complaints filed.

**Financial Summary:****Prepared By:** \_\_\_\_\_ **Division Approval:** \_\_\_\_\_ Glen De Graw. **Prepared By:** \_\_\_\_\_ **Superintendent Approval:** \_\_\_\_\_ Steven M. Ladd, Ed.D. 

## Lenore Gaviola in Human Resources

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**From:** Glen De Graw in Human Resources  
**Sent:** Friday, March 30, 2012 4:10 PM  
**To:** Lenore Gaviola in Human Resources  
**Subject:** FW: Williams UCP Report Submission

FYI

-----Original Message-----

**From:** [support@scoe.net](mailto:support@scoe.net) [<mailto:support@scoe.net>]  
**Sent:** Friday, March 30, 2012 4:09 PM  
**To:** Glen De Graw in Human Resources  
**Subject:** Williams UCP Report Submission

\*\*\* COPY OF YOUR SUBMISSION \*\*\*

The following Williams UCP Quarterly Report information has been submitted. The form was submitted on 03/30/12. Questions about this report should be directed to Sherri McFall: (916) 228-2409 or [smcfall@scoe.net](mailto:smcfall@scoe.net).

----- NAME: Glen De Graw

**TITLE:** Associate Superintendent  
**PHONE:** (916) 686-7793  
**EMAIL:** [gdegrow@egusd.net](mailto:gdegrow@egusd.net)  
**DISTRICT:** Elk Grove Unified School District  
**YEAR:** 2012  
**QUARTER:** Quarter 2 (October-December)  
**TEXTBOOKS\_NUM\_COMPLAINTS:** 0  
**TEXTBOOKS\_NUM\_RESOLVED:** 0  
**TEXTBOOKS\_NUM\_UNRESOLVED:** 0  
**FACILITIES\_NUM\_COMPLAINTS:** 0  
**FACILITIES\_NUM\_RESOLVED:** 0  
**FACILITIES\_NUM\_UNRESOLVED:** 0  
**TEACHERS\_NUM\_COMPLAINTS:** 0  
**TEACHERS\_NUM\_RESOLVED:** 0  
**TEACHERS\_NUM\_UNRESOLVED:** 0  
**CAHSEE\_NUM\_COMPLAINTS:** 0  
**CAHSEE\_NUM\_RESOLVED:** 0  
**CAHSEE\_NUM\_UNRESOLVED:** 0

Sender: 207.166.54.86 Mozilla/4.0 (compatible; MSIE 8.0; Windows NT 6.0; Trident/4.0; SLCC1; .NET CLR 2.0.50727; .NET CLR 3.5.30729; .NET4.0C; .NET4.0E; .NET CLR 3.0.30729)

ELK GROVE UNIFIED SCHOOL DISTRICT

Agenda Item No. 32

Board Agenda Item

Supplement No. \_\_\_\_\_

Meeting Date April 24, 2012

**Subject:**

Department: PreK-6 Education

**Head Start Parent Policy Committee Bylaws' Revisions**

**Action Requested:**

The Board of Education is requested to approve revisions of the Head Start Parent Policy Committee Bylaws.


**Discussion:**

The Sacramento Employment Training Agency (SETA), delegate agency for the Head Start Program in Sacramento County, requires that the Board of Education approve revisions of the Head Start Parent Policy Committee Bylaws.

The Bylaws sub-committee made revisions to the Head Start Policy Committee Bylaws and the revisions were approved by the committee members.

**Financial Summary:**

There is no cost to the district.

Prepared By: Claudia Charter Division Approval: Donna Cherry 

Prepared By: Bob Roe  Superintendent's Approval: Steven M. Ladd, Ed.D. 

ELK GROVE UNIFIED SCHOOL DISTRICT  
~~Early Childhood Education~~  
PreK Education  
Head Start Preschool Program

**Head Start Policy Committee Bylaws**

**ARTICLE I**

**Name**

1. The name of this organization shall be the Head Start Policy Committee (PC), hereinafter referred to as the Committee, of the Elk Grove Unified School District, hereinafter referred to as the District. The program shall be guided by the Head Start contract as implemented by ~~Early Childhood Education~~, PreK Education hereinafter referred to as the staff.

**ARTICLE II**

**Purpose, Function and Responsibilities**

**Section 1: Purpose**

2. The purpose of the Committee shall be to promote within the Elk Grove Unified School District the objectives of the Head Start Child Development Program (Federal Economic Opportunity Act of 1964, as amended) and the policies of Head Start (Program Performance Standards for the Operation of Head Start Programs, 45 CFR 1304). The Committee shall exercise all functions and responsibilities as granted to it by the policies of Head Start and those of the District. The actions of the Committee shall not conflict with the regulations, policies, and laws of Head Start or those of the District Board of Education.

**Section 2: Function**

3. The Committee shall serve as a link to the community and initiate suggestions and ideas for program improvements.
4. The Committee shall work cooperatively with the staff to support program quality, participate in program planning, and encourage parent participation.
5. The Committee shall aid in recruiting volunteer services from parents, community residents and organizations to meet identified needs.

**Section 3: Responsibilities**

6. The Committee shall be responsible and involved during the program year in such activities as:
7. To vote a Chair and Vice Chair,
8. Scheduling the previous Head Start Chair, Vice Chair or a representative to

- welcome and address the newly elected District Committee,
9. Assuring that the program has a balanced ethnic representation of parents and children in the current program,
  10. Discussing and implementing the Program Performance Standards for the Operation of Head Start Programs,
  11. Participating in decision making related to the characteristics and operation of the program, as outlined in Governance and Management Responsibilities (see attachment 1304.50 Appendix A),
  12. Approving all funding applications for Head Start,
  13. Making decisions related to staffing of Head Start, *including approval of program personnel policies and subsequent changes to those policies (in accordance with 45CFR 1301.31), including standards of conduct, ~~conflict-of-interest code for program staff~~, consultants, volunteers and hiring and firing criteria for program staff.*
  14. Participating in the classroom as volunteers and observers,
  15. Helping to develop a plan for the Parent Involvement Program,
  16. Helping to recruit parent members to fill any Committee vacancies that occur during the year,
  17. Maintaining communication between each member, the classroom staff and parents,
  18. Participating in activities of the Grantee, the Sacramento Employment and Training Agency, hereinafter referred to as SETA,
  19. Reporting on issues and events that impact families,
  20. Working on standing committees designated by the program,
  21. Participating in the annual program review process.

## **ARTICLE III Membership**

### **Section 1: Members**

22. The membership of the Committee shall be determined by an annual election. Families with children currently enrolled in the Head Start program are eligible for election as representatives to the Committee. Parents who are District employees on contract (or members of their immediate families) are not eligible to be elected to the Committee, with the exception of parents who occasionally substitute for the regular Head Start staff. Occasional substitute teaching is defined as once a week and/or not to exceed four (4) consecutive days in a month.
23. The Committee shall consist of one elected representative and one alternate from each classroom parent committee. In addition community representatives shall be elected for membership by the Committee: one representative from a community agency must be elected for membership; one past parent may be elected.

### **Section 2: Alternates**

24. Each classroom representative of the Committee shall be entitled to have one (1) alternate.
25. Alternates may attend all meetings, but shall not vote except when the representative is absent. It is recommended that alternates attend at least 50% of the meetings.

24. Representatives will be given priority to attend Head Start conferences.

### **Section 3: Terms**

25. The Committee must limit the number of one-year terms any individual may serve to a total of three (3) program years.

### **Section 4: Vacancies**

26. When there is a vacancy on the Committee, the position shall be filled with a newly elected representative from the classroom parent committee needing representation.
27. The Committee shall decide the time frame by which the position must be filled. The new member shall serve the term of the vacant position.

### **Section 5: Voting and Attendance**

28. To approve/disapprove of agenda consent items there must be a quorum of 42 % of Committee representatives.
29. Each representative shall have one vote.
30. The alternate shall act as the voting delegate in the absence of the elected representative.
31. The Committee shall elect from among themselves two (2) representatives and two (2) alternates for two (2) positions on the SETA Head Start Policy Council, hereinafter referred to as the Council.
32. The officers of the Committee shall be elected from the representatives of the classroom parent committees.
33. Conditions and actions relevant to attendance/absences shall be decided by the Committee at the second or third regular meeting of the program year.

#### **A. Absences**

A warning letter will be sent from the EGUSD Office for any member missing two (2) consecutive regular meetings. Any member missing (3) meetings will be removed automatically unless there is an excused absence. An excused absence shall include but not be limited to sickness or death in the family. A member requesting an excused absence must call the alternate, if the alternate is known. The member should also contact the Program Educator for Parent Involvement or the Program Specialist that oversees the Head Start program.

#### **B. Reinstatement**

The EGUSD Head Start Policy Committee may request that a member who has been removed due to absences be reinstated. This request must be in writing and submitted to the Chair within seven (7) calendar days. It is the final decision of the Policy Committee whether any representative shall be reinstated. In the event the classroom is temporarily closed, or representatives' child/children have transitioned out of the program, the Policy Committee shall have the sole decision to reinstate.

1. A member who has resigned and held an Executive office and wants to be reinstated must provide a written notice to the Policy Committee chair, Program Educator and Parent Involvement Coordinator within seven (7) calendar days. It shall be the final decision of the Policy Committee whether the member be reinstated. If the member is reinstated, member is not reinstated to their former Executive position.

#### **C. Policy Committee Business**

Members conducting Policy Committee business and not at the PC meeting, shall be neither present nor absent, but rather identified as "Policy Committee."

#### **D. Removal**

A Head Start member may be removed by two-thirds vote of all members present and voting whenever, in the judgment of the Committee, the best interest of the Committee would be served. Action to remove a member must be on the agenda. Any grievance must be addressed in writing following the procedures already in place.

### **Section 6: Duties of Officers and SETA Representatives**

34. Elected officers shall be the Chair and the Vice Chair.

#### **35. Chair**

36. The duties of the Chair are as follows:

- 37. a) Preside over all regular meetings, and call special meetings when needed.
- 38. b) Implement policies and programs of the Committee and assist staff with the preparation of the agendas.
- 39. c) Act as the chief spokesperson for the Committee.
- 40. d) May vote only in the event of a tie.

#### **41. Vice Chair**

42. The duties of the Vice Chair are as follows:

- 43. a) Serve as Chair in the absence of the elected Chair.
- 44. b) Serve as liaison to all standing committees.
- 45. c) In the event of a vacancy in the position of Chair, the Vice Chair becomes the Chair until the next program year regular election.
- 46. d) In the event of a vacancy in the position of Vice Chair, an election shall take place at next regular, annual, or special meeting of the Policy Committee.
- 47. e) Should both Chair and Vice Chair, leave office simultaneously, an election shall be held at the next regular, annual, or special meeting of the Policy Committee to replace both.

#### **48. Secretary**

49. The Elk Grove Unified School District's Preschool Administrative Assistant shall take and maintain minutes at each meeting, record resolutions or motions adopted, as may be necessary to expedite the Committee's business.

#### **50. Representatives to SETA**

51. The duties of the SETA representatives to the Council are as follows:

- 52. a) Attend all meetings of the Committee and the Council.

- 53. b) Regularly report to the Committee and staff.
- 54. **Alternates**
- 55. The duties of the SETA Alternate representatives to the Council are as follows:
- 56. a) Attend Council meetings when representatives are unable to attend and report to the Committee and staff, as needed.

## **ARTICLE IV**

### **Meetings**

58. **Regular Meetings**

- 59. The Committee shall meet once each month in a location and time frame as determined by consensus of the Committee and staff. Meetings shall be advertised and open to the public, except for closed session meetings if needed. Dates, times, and locations shall be established at the first regular meeting of the program year.
- 60. Program and budget issues shall be discussed and voted on at regular and/or special meetings of the Committee.
- 61. The “Robert’s Rules of Order Newly Revised, 10<sup>th</sup> Edition” shall be followed.
- 62. The Committee shall be trained in appropriate meeting conduct and procedures.
- 63. The Committee shall conduct meetings through a prepared agenda and follow the Ralph M. Brown Act in regard to public meetings.

64. **Special Meetings**

- 65. Special meetings of the Committee may be called whenever necessary by the Chair or the staff.
- 66. Program and budget issues shall be discussed and voted on at regular and/or special meetings of the Committee, following “Robert’s Rules of Order Newly Revised, 10<sup>th</sup> Edition and the Ralph M. Brown Act in regard to public meetings.

67. **Meeting Notice – Annual and Regular**

- 68. Members shall be sent a written notice of each regular meeting at least seventy-two (72) hours prior to any meeting as required by the Ralph M. Brown Act. Staff shall endeavor to postmark such notice at least seven (7) days prior to each meeting.

69. **Meeting Notice - Special**

- 70. All parties shall be informed of a special meeting and members notified by written notice at least 24 hours prior to any special meeting. Staff shall endeavor to provide such notice at least seventy-two (72) prior to any special meeting.

71. **Quorum**

- 72. For the purpose of transacting the business of the Committee at any annual, regular or special meeting, a quorum of the Committee shall be necessary. A quorum shall be a majority of those representatives or alternates entitled to vote. Vacant positions on the Committee shall not be considered in establishing a quorum. A majority (42%) of the quorum must be current parents.



## **ARTICLE V**

### **Standing Committees**

- 73. **Standing Committees**
- 74. The Chair shall appoint representatives to participate on standing committees. One (1) staff member shall be appointed to assist with each committee.
- 75. Committee responsibilities may be combined and carried out by one committee.
- 76. The Chair or Vice Chair shall state the duties of each committee and assist with determining meeting dates, times and locations.
- 77. The Committee must approve the establishment of additional standing committees.
- 78. **Bylaws Committee**
- 79. This committee shall review and update bylaws annually.
- 80. **Budget/Planning Committee**
- 81. This committee shall:
- 82. a) Make recommendations from parents regarding the program activities and connect to budget.
- 83. b) Review budget periodically during program year.
- 84. c) Participate in decisions pertaining to personnel.

## **ARTICLE VI**

### **Grievance Procedures**

- 85. Informal and formal complaints of parents and legal guardians concerning the Head Start program or staff shall be processed as outlined in the Grievance Procedure adopted by the District. A copy of the procedure shall be provided to families and classroom staff.

## **ARTICLE VII**

### **Amendment of Bylaws**

- 86. **Amendment Procedures**
- 87. A bylaws committee shall be established by the Chair to review and/or amend bylaws as needed. Amendment procedures follow:
- 88. Bylaws shall be amended by a voting quorum of the Committee.
- 89. All proposals to amend these bylaws shall be submitted in open session at a regular or special meeting of the committee. Proposals to amend these bylaws must originate at least ~~one full calendar month~~ four full calendar weeks prior to final voting and acceptance or rejection of the proposals.
- 90. Notice of the intention to amend these bylaws shall be presented to members of the Committee at least seven (7) calendar days prior to the regular meeting when voting is to take place.
- 91. The notice of intention to amend the bylaws shall include the specific articles, sections or sub-sections to be voted upon. In addition, the specific language of the amendments shall be included in the notice of intention to amend the bylaws.
- 92. Voting on amendments shall take place at a regular or special meeting of the Committee.
- 93. Any amendments must be approved by the District school board.

**Board Agenda Item****Subject:**Department: Student Support and Health Services**Contract and Waiver for Hearing Services with Center for Hearing Health, Inc.****Action Requested:**

The Board of Education is requested to approve the attached contract with the Center for Hearing Health, Inc., for the period of July 2, 2012 through June 28, 2013, under the provisions of C.B.C. 4945 and C.A.C. Title 17.

Accompanying this contract is the annual request to waive the hearing screening tests for eleventh grade students.

**Discussion:**

Audiometric screening tests are mandated by the State of California in grades K, 2, 5, 8 and 11. Elk Grove Unified School District School Nurses provide audiometric screening in grades K, 2, and 5. Under the terms of this agreement, Center for Hearing Health, Inc. will provide audiometric screening in grade 8 and will test students, as required, at Jessie Baker School. The agreement covers the time period for school year 2012-2013.

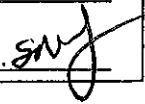
Accompanying this contract is the annual request to waive the hearing screening tests for 11<sup>th</sup> grade pupils.

**Financial Summary:**

Revenue source is the General Fund-approximate total is \$20,500.

Prepared By: Carl J. Steinauer Department Approval: Tom Jenkins

Prepared By: \_\_\_\_\_

Superintendent Approval: Steven M. Ladd, Ed.D. 

Center for Hearing Health, Inc., hereinafter known as "CHH" agrees to provide California Education Code hearing screening tests on a mutually agreeable date(s), time(s), and site(s) for the students of hereinafter known as "School, The School, or Schools."

Elk Grove Unified School District

1) CHH simultaneously administers individual hearing screening tests for groups of eight students utilizing specially designed vehicles.

2) Screenings are administered for students in grades K or 1, 2, 5, 8, 10, preschool and Special Education. Pre-school and Special Education students, unable to respond in group screening, are individually tested at a separate fee as noted in the Contract Rate.

3) Fully compliant tests are administered by a Certified School Audiometrist or Licensed Audiologist in accordance with SECTION 2951 of the CALIFORNIA ADMINISTRATIVE CODE, TITLE 17.

4) The initial screening test is a pass/fail in response to a 25 decibel pure tone at 1000Hz, 2000Hz and 4000Hz. Students who fail the initial screening are further tested to record individual thresholds at 500Hz, 1000Hz, 2000Hz, and 4000Hz. Post follow-up (2-6 weeks) audiograms and parental notification will be the responsibility of The School.

5) A summary report totaling each category of screening and an audiometric record for each student who Failed or Could Not Condition (CNC) will be presented to each School upon completion of the schedule at each site.

6) It is the responsibility of The School to exclude participation of students who have corrective devices (e.g. hearing aids, cochlear implants) and students whose parents or guardians have filed a written statement with regard to Education Code, section 49451.

7) Employees of CHH are duly licensed by all applicable Local, State and Federal agencies to provide the services referred to herein and have complied with all laws and regulations to which employees of CHH are required to comply.

8) Employees of CHH who are in contact with students while providing the services referred to herein are subject to a criminal background check through the State of California Justice Department fingerprint program (CA Ed Code Section 45125.1) and it has been verified that these employees have not been convicted of a violent or serious felony as specified in Penal Code sections 667.5(c) and/or 1192.7(c).

9) The School and CHH shall maintain confidentiality of student records and information, in accordance with federal and state law, to include the Family Educational Rights and Privacy Act (FERPA), the California Education Code HIPAA and the Welfare and Institutions Code governing confidentiality. The discussion, transmission, or narration (in any form) of student information is forbidden except as permitted by law. This includes candid discussion between CHH employees and school personnel, including parent volunteers and teachers.

Contract rate per site: \$465.00 up to 140 tests; \$2.75 each over 140 tests

Individual tests: \$7.50 each, i.e., Pre-school; Special Ed

Terms: Net 10 Days

Tax ID: 942722490

School Dist. PO #

(If applicable; not required)

Christine Steinhilber 3/30/12  
School Superintendent/Designee Date

Norma Ramirez 3/12/12  
Center for Hearing Health Date

- Return signed Service Agreement to CHH (mail, fax, or email); Retain a copy
- Invoice presented upon completion or weekly for services extending beyond five days

## HEARING SCREENING REQUEST WAIVER

2012-2013  
School Year

CDS code number 34-62314	School district Elk Grove Unified School District	City Elk Grove	ZIP code 95624
Address (number and street) 9510 Elk Grove Florin Road		Date 3/30/2012	
Name Carl J. Steinauer	Title Director, Student Support and Health Services	Office telephone number (916) 686-7568	
Signature Care Steinauer			

A school district may request a waiver of the hearing screening test for tenth and/or eleventh grade pupils once each school year. This request is for waiver of hearing screening for tenth and/or eleventh grade pupils.

The California Code of Regulations, Title 17, Section 2951, requires an alternative testing plan that will ensure that each pupil at risk of hearing loss will receive testing services. Pupils at risk of hearing loss are:

- those exposed to loud noises, including loud music;
- pupils that have been referred for testing by a parent or teacher;
- pupils for whom there was a previously documented problem;
- pupils who have not had a hearing test for three years; and
- any pupil who has enrolled for the first time in the district.

☒ We will follow the alternative hearing testing plan as described above.

☐ We will modify the alternative hearing testing plan described above in the following fashion:

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Please submit this form prior to implementing the current year hearing testing program. An approved waiver of hearing screening does not exempt a school district from reporting requirements contained in Section 2951(e).

Submit this request to: California Department of Health Care Services  
Children's Medical Services Branch  
Hearing Conservation Specialist  
MS 8103  
P.O. Box 997413  
Sacramento, CA 95899-7413

DO NOT WRITE IN THIS SPACE	
<input type="checkbox"/> Approved	<input type="checkbox"/> Not approved
Reviewed by	Date

## Board Agenda Item

Subject:Division: Facilities and Planning

Running Paths and Concrete Work at Various Sites  
Award of Contract

Action Requested:

The Board of Education is asked to (1) review the tabulation of bids, (2) award a contract to the lowest responsible and responsive bidder, (3) authorize the Administration to sign all documents and contracts pertaining to this work, and (4) authorize the Administration to proceed with the next lowest responsible bidder should a fully endorsed contract with the low bidder, accompanied by certification of the necessary bonds, not be obtained.

Discussion:

Plans and specifications have been prepared to receive bids for the remaining Running Paths and Concrete Work at Various Sites project.

This project consists of modifications to seven (7) elementary school playfields and will include grading, paving, drainage structures, and all weather surfacing. This project also includes provision of new soccer goals at Elk Grove, Mary Tsukamoto, Barbara Comstock Morse, Irene B. West, and John Ehrhardt Elementary Schools, and new baseball backstops at Maeola Beitzel, John Ehrhardt, Elk Grove, Barbara Comstock Morse, and Mary Tsukamoto Elementary Schools. This remaining work will complete the overall running paths project scope which included 15 elementary schools pursuant to the following phasing.

<u>Phase One</u>		<u>Phase Two</u>	
1	C.W. Dillard Elementary School	1	Maeola R. Beitzel Elementary School
2	Elitha Donner Elementary School	2	John Ehrhardt Elementary School
3	Florin Elementary School	3	Elk Grove Elementary School
4	Foulks Ranch Elementary School	4	B. Comstock Morse Elementary School
5	Franklin Elementary School	5	Mary Tsukamoto Elementary School
6	Charles Mack Elementary School	6	Irene B. West Elementary School
7	James McKee Elementary School	7	Jessie Baker School
8	Union House Elementary School		

The necessary concrete work includes removal and replacement of damaged or otherwise non code-compliant walkways at John Reith and Irene B. West Elementary Schools, T.R. Smedberg Middle School, and Sheldon High School pursuant to Americans with Disabilities Act requirements. Staff has combined this work with the elementary running paths project as a more efficient means of pricing and delivery.

The Administration will receive and open bids on April 17, 2012, at 2 p.m. A recommendation will be made prior to the Board meeting.

Financial Summary:

Funded with Excess Tax Proceeds

Prepared By: Brad Parsons *SA* Division Approval: Robert Pierce *RP*  
Prepared By: Lee Leavelle *LL* Superintendent Approval: Steven M. Ladd Ed.D. *SL*